



Bid Number/बोली क्रमांक (बिड संख्या):  
GEM/2025/B/5797673  
Dated/दिनांक : 09-01-2025

### Bid Document/ बिड दस्तावेज़

Bid Details/बिड विवरण	
Bid End Date/Time/बिड बंद होने की तारीख/समय	21-01-2025 12:00:00
Bid Opening Date/Time/बिड खुलने की तारीख/समय	21-01-2025 12:30:00
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	60 (Days)
Ministry/State Name/मंत्रालय/राज्य का नाम	Ministry Of Petroleum And Natural Gas
Department Name/विभाग का नाम	Bharat Petroleum Corporation Ltd
Organisation Name/संगठन का नाम	Bharat Petroleum Corporation Ltd
Office Name/कार्यालय का नाम	Darbhanga
क्रैता ईमेल/Buyer Email	buycon746.bpcl.bh@nic.in
Item Category/मद केटेगरी	Monthly Basis Cab & Taxi Hiring Services - SUV; 2500 km x 320 hours; Outstation
Contract Period/अनुबंध अवधि	2 Year(s)
Minimum Average Annual Turnover of the bidder (For 3 Years)/बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का)	7 Lakh (s)
Years of Past Experience Required for same/similar service/उन्हीं/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष	2 Year (s)
MSE Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से एमएसई छूट	No
Startup Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से स्टार्टअप छूट	No
Document required from seller/विक्रेता से मांगे गए दस्तावेज़	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Do you want to show documents uploaded by bidders to all bidders participated in bid?/	Yes
Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया	No

<b>Bid Details/बिड विवरण</b>	
<b>RCM Applicable/लागू आरसीएम</b>	Yes
<b>Type of Bid/बिड का प्रकार</b>	Single Packet Bid
<b>Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय</b>	2 Days
<b>Evaluation Method/मूल्यांकन पद्धति</b>	Total value wise evaluation
<b>Financial Document Indicating Price Breakup Required/मूल्य दर्शाने वाला वित्तीय दस्तावेज ब्रेकअप आवश्यक है</b>	Yes

**EMD Detail/ईएमडी विवरण**

Advisory Bank/एडवाइजरी बैंक	ICICI
EMD Amount/ईएमडी राशि	115594

**ePBG Detail/ईपीबीजी विवरण**

Advisory Bank/एडवाइजरी बैंक	ICICI
ePBG Percentage(%) / ईपीबीजी प्रतिशत (%)	5.00
Duration of ePBG required (Months) / ईपीबीजी की अपेक्षित अवधि (महीने).	30

(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy./जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज प्रस्तुत करने हैं। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable./ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए।

**Beneficiary/लाभार्थी :**

Sales Officer (Gas), Bihar 01 GA  
BPCL Gas Territory Office 1st Floor, Shiv Bhawan Near Bam Bam Tiles, NH-57 Gehumi, Darbhanga, Bihar-846005  
(Sandeep Singh)

**MII Compliance/एमआईआई अनुपालन**

MII Compliance/एमआईआई अनुपालन	Yes
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1. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
2. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
3. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

### Section 9(3) Of GST/जीएसटी की धारा 9(3)।

Where ever RCM is applicable, sellers (Regular GST registered seller who opted out of FCM , unregistered seller, seller registered under composition scheme)will be forced to put Zero GST and GST cess in their bids. Buyer will have liability of paying the GST and GST cess to the government on the specified rate mentioned by them in this Bid.

### Additional Qualification/Data Required/अतिरिक्त योग्यता /आवश्यक डेटा

**Fleet of owned vehicles with service provider, (Please limit the number to up to 100% of the vehicles demanded or 30 whichever is lesser):1**

**Drivers on Payroll (in Numbers) (Please limit the number to up to 100% of the vehicles demanded or 30 whichever is lesser):1**

**Minimum years (up to 5 years) of experience in related field:2**

**Geographic Presence in States:**Bihar (Bidder must have registered office address in Bihar).

**Rate Per Km for Extra Usage in excess of chosen package as per the Vehicle Type selected. In case of bunch bid buyer must indicate extra KM rate for every Vehicle Type that is bunched::**Monthly package cost divided by no. of kms in monthly package multiplied by factor 0.5 in case of normal service and 0.4 in case of 24x7 service.

**Rate Per Hour (Inclusive of GST) for Extra Usage in excess of chosen package:**Monthly package cost divided by no. of hours in monthly package multiplied by factor 0.4. In case of 24x7 service, no charges for extra hours to be paid.

**Scope of Work:**[1736402018.pdf](#)

### Pre Bid Detail(s)

Pre-Bid Date and Time	Pre-Bid Venue
14-01-2025 14:00:00	Venue for Physical Pre-Bid Meeting: BPCL Gas Territory Office 1st Floor, Shiv Bhawan Near Bam Bam Tiles, NH-57 Gehumi, Darbhanga, Bihar-846005 Date: (On 13 & 14 January 2025) (Bidder can attend on any day as per their convenience) Timing: 02:00 PM It is mandatory to be physically present in the meeting. All the bid requirements/specifications/documentation will be explained in the Pre bid meeting. Those bidders, who would not be present in the physical pre bid meeting, will be rejected from this bid.

**Monthly Basis Cab & Taxi Hiring Services - SUV; 2500 Km X 320 Hours; Outstation ( 1 )****Technical Specifications/तकनीकी विशिष्टियाँ**

Specification	Values
<b>Core</b>	
Vehicle Type	SUV
Type of car (Please select at least 3 options)	Mahindra XUV300
Usage Variant	2500 km x 320 hours
Type of Service	Outstation
Year of Vehicle Model	2022 , 2023 , 2024 , 2025
Km Travelled	30000
Air Conditioning Requirement	A/C
Area of Operation	Plains
Fuel Type	Any
<b>Addon(s)/एडऑन</b>	
Outstation night charges applicable	Yes

**Input Tax Credit(ITC)/इनपुट कर क्रेडिट(आईटीसी) and/ तथा Reverse Charge(RCM)/रिवर्स प्रभार (आरसीएम) Details**

ITC on GST/जीएसटी पर इनपुट कर क्रेडिट	ITC on GST Cess/जीएसटी उपकर कर क्रेडिट	RCM Applicable /लागू आरसीएम	GST as per RCM/रिवर्स प्रभार के अनुसार जीएसटी	GST Cess 1 as per RCM/रिवर्स प्रभार के अनुसार जीएसटी उपकर 1	Optional RCM/वैकल्पिक रिवर्स प्रभार
NA	NA	Yes	5%	NA	Yes

**Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़****Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी**

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Vehicle(s)	Additional Requirement/अतिरिक्त आवश्यकता
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Vehicle(s)	Additional Requirement/अतिरिक्त आवश्यकता
1	Sandeep Singh	846005,1st Floor, Shiv Bhawan, Gehumi, NH-27	1	<ul style="list-style-type: none"> <li>Estimated number of outstation nights per month per vehicle : 5</li> <li>Duration in Months : 24</li> </ul>

## Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

### 1. Generic

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

### 2. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

Specifications mentioned below must be followed:

<b>Engine Displacement*</b>	1000-1500 CC
<b>Seating Capacity</b>	4 (Excluding driver)
<b>Fuel Type</b>	Diesel/CNG/Petrol
<b>Safety Feature*</b>	With Minimum 2 airbags
<b>Air Conditioning</b>	Yes
<b>colour</b>	White/Silver

**Note:** "\*" Above specifications mentioned are the minimum criteria to be followed. Any Specification higher than this will also be considered.

Bidder should have geographical presence (registered office) in Bihar.

Pre bid meeting shall be organised as per the schedule in the bid document. It is mandatory to be physically present in the meeting. All the bid requirements/specifications/documentation will be explained in the Pre bid meeting. **Those bidders, who would not be present in the physical pre bid meeting, will be rejected from this bid.**

### Venue for Physical Pre-Bid Meeting:

**BPCL Gas Territory Office 1st Floor, Shiv Bhawan Near Bam Bam Tiles, NH-57 Gehumi, Darbhanga, Bihar-846005**

**Date: (On 13 & 14 January 2025) (Bidder can attend on any day as per their convenience)**

**Timing: 02:00 PM**

Bidders need to provide documents required in the Bid i.e. Experience Criteria, Bidder Turnover, Certificates requested in ATC.

Bidder needs to submit a single PDF comprising of all the annexures.

**Submission of Bank Guarantee / PBG: 5% of the contract value**

EMD shall be applicable for non-MSME bidders.

“Registration on "UDYAM registration Portal” shall be accepted as a valid document from MSME Bidders.” Start of Contract: Start of the contract will be, strictly, the date of placement of the vehicle for the service.

Copies of Valid Registration Certificate, insurance, Taxes & pollution clearance to be submitted immediately after issue of LOA/WO at the time of providing vehicle and the charges for these to be borne by the agency. **The vehicle should be in the name of service provider/Owner of travel agency.**

Commercial vehicle must be provided for the service.

Pls refer to the scope of work attached herewith. It is mandatory for all bidders to join physical meeting as per the schedule mentioned in the document.

Bidder has to submit registration documents of the same vehicle, which he will be providing for this bid. Vehicle shall be on the name of the owner of the firm.

Bid is for 2500 Km\*320 Hours, SUV vehicle (Below 4 meters length). Beyond the same, payments will be made as per GEM service level agreement.

Penalties will be levied as per the penalty clause of the Bid document.

The contractor shall ensure compliance of all applicable laws such as Motor Vehicle Act and adhered to legal and labour provisions provided by the Govt. of India/State which shall include income Tax, Accidents, Employee State Insurance, Provident Fund, Minimum Wages Act, Contract Labour and abolition Act etc.

It is mandatory to upload commercial registration certificate of the vehicle as per requirement of the bid. (Mandatory Criteria).

Service Provider has to pay Salaries / wages of contracted staff deployed and then claim payment from after submitting self-undertaking along with PF, ESIC, other mandatory documents as per labour laws.

Changing drivers without prior consent of the BPCL official and with advance notice of at least 3 days, except in emergencies. Frequent changing of drivers of and bringing drivers from far off places without proper knowledge of roads and driving skill shall not be resorted to.

The payment of the driver and bearing, tearing, Insurance, Pollution certificate, road taxes, fitness certificate & permit shall not be linked with the payment of BPCL.

In case, if any clarification required pls contact:

Sandeep Singh, Asst Executive, Gas, Darbhanga

Mob: 6387439010

Mail Id: sandeepsingh001@bharatpetroleum.in or z\_bihar1\_gas@bharatpetroleum.in

### 3. Service & Support

AVAILABILITY OF OFFICE OF SERVICE PROVIDER: An office of the Service Provider must be located in the state of Consignee. DOCUMENTARY EVIDENCE TO BE SUBMITTED.

### 4. Generic

**Bidder financial standing:** The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

### 5. Certificates

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

### 6. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

## Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

**All GeM Sellers / Service Providers are mandated to ensure compliance with all the applicable laws / acts / rules including but not limited to all Labour Laws such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972 etc. Any non-compliance will be treated as breach of contract and Buyer may take suitable actions as per GeM Contract.**

This Bid is governed by the [General Terms and Conditions/सामान्य नियम और शर्तें](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions/सामान्य नियम और शर्तें is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

**---Thank You/धन्यवाद---**