



Bid Number/बोली क्रमांक (बिड संख्या):
GEM/2025/B/5780684
Dated/दिनांक : 03-01-2025

Bid Document/ बिड दस्तावेज़

Bid Details/बिड विवरण	
Bid End Date/Time/बिड बंद होने की तारीख/समय	24-01-2025 20:00:00
Bid Opening Date/Time/बिड खुलने की तारीख/समय	24-01-2025 20:30:00
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	120 (Days)
Ministry/State Name/मंत्रालय/राज्य का नाम	Ministry Of Defence
Department Name/विभाग का नाम	Department Of Military Affairs
Organisation Name/संगठन का नाम	Indian Army
Office Name/कार्यालय का नाम	*****
क्रैता ईमेल/Buyer Email	rkmohapatra.252p@gov.in
Total Quantity/कुल मात्रा	4760
Item Category/मद केटेगरी	Brown Tape , Tag Large , Stapler Pin Small , Stamp Pad Ink Blue , Board Markar , Binder Clip 25 mm , Sketch Pen Black , Cutter Large Steel , Cutter Blade Large , Highlighter , Sticky Pad Large , Punching Machine Large , Calculator , Stamp Pad Large , File Binder , Sticky Colour Flags , CD Marker , Dak Folder Blue , Dak Folder Green , Dak Folder Black , Guard File Cover , Super White Bond Paper , OIC DO Pad Large , CO DO Pad Large , Tape Red , Tape Black , Tape Blue
GeMARPTS में खोजी गई स्ट्रिंग / Searched Strings used in GeMARPTS	Brown Tape, Tag Large, Stapler Pin Small, Stamp Pad Ink Blue, Board Markar, Binder Clip 25 mm, Sketch Pen Black, Cutter Large Steel, Cutter Blade Large, Highlighter, Sticky Pad Large, Punching Machine Large, Calculator, Stamp Pad Large, File Binder, Sticky Colour Flags, CD Marker, Dak Folder Blue, Dak Folder Green, Dak Folder Black, Guard File Cover, Super White Bond Paper, OIC DO Pad Large, CO DO Pad Large, Tape Red, Tape Black, Tape Blue
	Searched String: Brown Tape BROWN SARSON Seeds, Shoe Shine Machine, Measuring Tape, Aluminum Tape, Speed Post Envelope (Large), Empire Tape, Football Shoes, HT Tape, Customised Envelopes, Foam Tape Searched String: Tag Large EMS Speed Post Tag Labels, Speed Post Envelope (Large), Ear TAG Applicator (For Animal), Professional Large Format Display, Self Locking seals cum Tag Labels, T - Shirt (V2),

Bid Details/As per	Large Cardamom from Anjaw - ODOP, personal safety kit reflective luminous garments, Large Cardamom from Kalimpong - ODOP, Steel Shelving Cabinets (Adjustable Type) confirming to IS 3312 (V3)
	<p>Searched String: Stapler Pin Small</p> <p>Stapler Pin / Staples (V2), Electrical Box Extension (V2), Hemorrhoid Stapler, Circular Stapler (V2), Fabric Pin Up Notice Boards, Endoscopic Powered Stapler, Hemorrhoid Stapler (V2), Small Angle Grinders, Skin Stapler (V2), Powered Endoscopic Stapler (V2)</p> <p>Searched String: Stamp Pad Ink Blue</p> <p>Stamp - Pad Ink as per IS 393, stamp pads, Fingerprint or Palmprint Ink Pad or Inkless Pad, Self Inking Rubber Stamp, Gel Pen (V2), Rollerball Pen (V3), Ink Refills (V2), Markers for White Board (V2)</p> <p>Searched String: Board Markar</p> <p>Mounting board or Anganwadi Board, Computer Table, Impression Board, Chess Board, Fabric Pin Up Notice Boards, Carrom Board, Information Boards or Illustration Board, Case Board, Wooden Podium, File Board</p> <p>Searched String: Binder Clip 25 mm</p> <p>Binder Clips (V2), Classroom Chairs, XLPE Cable for Working Voltages up to and Including 1.1 KV as per IS 7098 (Part 1), Sofa Set (Steel Tube), Special Proofed Canvas / Duck as per IS 6803, Parallel Bar - Outdoor Gym Equipment, Open / Endoscopic Clip Applicator (V2), Cast Iron Bench, Ring Binder - File Folder, Wild - Life Cages</p> <p>Searched String: Sketch Pen Black</p> <p>Sketch Pen (V2), Shoe Shine Machine, Ball Point Pens as per IS 3705, Highlighter Pen, Gift Pen, Special Proofed Canvas / Duck as per IS 6803, Sparkle pen, Pen Drive, Black Pepper, Black Salt</p> <p>Searched String: Cutter Large Steel</p> <p>Hydraulic Root Cutter, Almirah Steel (V2), GSM Cutter, Dog Nail Cutter, Fruit Cutter, Steel Tables as per IS 8126, Photo Cutter, Vegetable Cutter, Pipe Cutter, Steel Bookcases as per IS 7761</p> <p>Searched String: Cutter Blade Large</p> <p>Ampoule Cutter With Blade, Speed Post Envelope (Large), Angle Cutter (Electric), Battery Operated Combtool, JigSaw Blade, Professional Large Format Display, GSM Cutter, domestic knives, Fruit Cutter, T - Shirt (V2)</p> <p>Searched String: Highlighter</p> <p>Highlighter Pen</p> <p>Searched String: Sticky Pad Large</p> <p>Memo Pad-IS 1848, Speed Post Envelope (Large), Sticky Notepad, self adhesive paper note, Professional Large Format Display, Sticky Mat for IVF Lab & OT, Tactical Knee and Elbow Pad, Eye Pad, Desk Pads - Writing, Exam Pad</p>

Bid Details/बिड विवरण	Searched String: Punching Machine Large
<p>GeMARPTS में खोजा गया परिणाम / Searched Result generated in GeMARPTS</p>	<p>Hydraulic Punching Machine(BHEL), Paper Shredding Machines (V2), binding punch machine, Kick / Punching (Bag) - Gymnastics, Speed Post Envelope (Large), paper or eyelet punches, Professional Large Format Display, Multifunction Machines MFM, Large Cardamom from Anjaw - ODOP, Large Cardamom from Kalimpong - ODOP</p> <p>Searched String: Calculator</p> <p>Desktop Calculator - Electronics</p> <p>Searched String: Stamp Pad Large</p> <p>stamp pads, Speed Post Envelope (Large), Stamp - Pad Ink as per IS 393, Stamp Album, Professional Large Format Display, STEEL STAMP NUMBER, Hand Dryer (V2), My Stamp Presentation Pack (V2), Desk Pads - Writing, Self Inking Rubber Stamp</p> <p>Searched String: File Binder</p> <p>Ring Binder - File Folder, File Folder Cover (V2), Binder Clips (V2), Abdominal Binders, Spring File, File Board, Box File, Index card files, Display File, Lever Arch File</p> <p>Searched String: Sticky Colour Flags</p> <p>Sticky Notepad, Road Stud (V2), Sticky Mat for IVF Lab & OT, Colour Tape (BHEL), Door Curtains (V2), Colour Pencil (V2), Self Adhesive Flags (V2), Register (V2), Leaf colour chart (LCC), Colour Matching Cabinate (Textile)</p> <p>Searched String: CD Marker</p> <p>DNA marker, Markers - White Board, Protein ladder marker, Permanent Marker Pen, read only compact disc cd, Agricultural Row Marker, Surgical Skin Marker Pen (V2), Paint Markers - Permanent - ink, Surgical Marking Pens - Marker, Rigid / Flexible Median Marker</p> <p>Searched String: Dak Folder Blue</p> <p>conference folder, File Folder Cover (V2), signaturebook folder, Thermal Folder, Document Folder, Dak Pad (V2), Khadi Folder, Cat 6 Patch cord, Upcycled Dak Pad, Bio - Medical Waste Collection Bags (Biohazard Bags)</p> <p>Searched String: Dak Folder Green</p> <p>conference folder, File Folder Cover (V2), signaturebook folder, Thermal Folder, Document Folder, Dak Pad (V2), Khadi Folder, Power Generator - DG Set (up to 900 KVA), Upcycled Dak Pad, Split Air Conditioner Including Green AC, Wall Mount Type (V2)</p> <p>Searched String: Dak Folder Black</p> <p>conference folder, File Folder Cover (V2), signaturebook folder, Thermal Folder, Document Folder, Shoe Shine Machine, Khadi Folder, Dak Pad (V2), Upcycled Dak Pad, Sutures (V2)</p> <p>Searched String: Guard File Cover</p> <p>File Folder Cover (V2), Sofas (V2), File cover for Postal Department, Report Cover, Spring File, File Board, Box File,</p>

	Index card files, Display File, Lever Arch File
<p>Bid Details/बिड विवरण</p>	<p>Searched String: Super White Bond Paper</p> <p>Stamp Paper or Bond Paper as per IS 1848, Staplers (V2), Writing and Printing Papers Conforming to IS 1848 (Part 1), RP - 54 Acknowledgement Due Card, Bond Paper (V2) as per IS 1848 (Part 1), Paper Printing White and Creamwove as per IS 1060, Bond Paper (V3) Conforming to IS 1848 (Part 1), Printing White Paper (V2) as per IS 1848 (Part 1), White Cartridge Paper as per IS 1848, Cover Paper (V2) Conforming to IS 6956</p> <p>Searched String: OIC DO Pad Large</p> <p>B.Twill Gunny Bags For Paddy Seeds - National Seeds Corporation-IS:12650, Sanitary Napkins as per IS 5405, Adult Diaper or Under Pad - Disposable, Cap FS Disruptive (JSS), Tactical Knee and Elbow Pad, Underpad, Sanitary Napkins, cervical collars or neck braces, Jacket (UP Police)</p> <p>Searched String: CO DO Pad Large</p> <p>Desk Pads - Writing, Sanitary Napkins as per IS 5405, Pine Wood Loose (Large) - confirming to multiple IS, B.Twill Gunny Bags For Paddy Seeds - National Seeds Corporation-IS:12650, Adult Diaper or Under Pad - Disposable, Desk Pads - Writing (V2), Cap FS Disruptive (JSS), Transcranial Color Doppler, Tactical Knee and Elbow Pad, Polypropylene Document office record container</p> <p>Searched String: Tape Red</p> <p>Bird Repellent Tape, personal safety kit reflective luminous garments, Methyl Red, Caution / Crime Scene Tape (V2), Congo Red Indicator, Bio - Medical Waste Collection Bags (Biohazard Bags), RED CLOVER Seeds, D and C Set, Cresol Red Indicator, Elastic Surgical Adhesive Tapes (V2)</p> <p>Searched String: Tape Black</p> <p>Black Pepper, Shoe Shine Machine, Black Salt, Caution / Crime Scene Tape (V2), anklet synthetic black, Black Pottery - ODOP, Stirrup Leather, Black Polyethylene Cover, Sutures (V2), Eriochrome Black T</p> <p>Searched String: Tape Blue</p> <p>Bird Repellent Tape, Cat 6 Patch cord, Bromophenol Blue, Bromothymol Blue, Bio - Medical Waste Collection Bags (Biohazard Bags), Prussian Blue, Roller Ball Pen (V2), Hydroxynaphthol Blue, Rain Coat & Suit, Blue Pottery - ODOP</p>
<p>अधिसूचना के लिए चयनित प्रासंगिक श्रेणियाँ / Relevant Categories selected for notification</p>	<ul style="list-style-type: none"> • Transparent Tape (V2) • stamp pads • File Folder Cover (V2)
<p>BOQ Title/बीओक्यू शीर्षक</p>	<p>STATIONARY</p>
<p>Minimum Average Annual Turnover of the bidder (For 3 Years)/बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का)</p>	<p>1 Lakh (s)</p>
<p>OEM Average Turnover (Last 3 Years)/मूल उपकरण निर्माता का औसत टर्नओवर (गत 3 वर्षों का)</p>	<p>1 Lakh (s)</p>

Bid Details/बिड विवरण	
Years of Past Experience Required for same/similar service/उन्हीं/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष	3 Year (s)
MSE Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से एमएसई छूट	No
Startup Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से स्टार्टअप छूट	No
Document required from seller/विक्रेता से मांगे गए दस्तावेज़	Experience Criteria,Past Performance,Bidder Turnover,Certificate (Requested in ATC),OEM Authorization Certificate,OEM Annual Turnover,Compliance of BoQ specification and supporting document *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Do you want to show documents uploaded by bidders to all bidders participated in bid?/	Yes
Past Performance/विगत प्रदर्शन	10 %
Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया	No
Type of Bid/बिड का प्रकार	Single Packet Bid
Primary product category	Brown Tape
Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय	2 Days
Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)	No
Estimated Bid Value/अनुमानित बिड मूल्य	195385
Evaluation Method/मूल्यांकन पद्धति	Total value wise evaluation
Arbitration Clause	No
Mediation Clause	No

EMD Detail/ईएमडी विवरण

Required/आवश्यकता	No
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ePBG Detail/ईपीबीजी विवरण

Required/आवश्यकता	No
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MII Purchase Preference/एमआईआई खरीद वरीयता

MII Purchase Preference/एमआईआई खरीद वरीयता	No
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MSE Purchase Preference/एमएसई खरीद वरीयता

MSE Purchase Preference/एमएसई खरीद वरीयता	Yes
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1. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
2. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.
3. OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
4. Purchase preference will be given to MSEs having valid Udyam Registration and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service and Buyer will decide eligibility for purchase preference based on documentary evidence submitted, while evaluating the bid. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for 25% (selected by Buyer) percentage of total quantity. The buyers are advised to refer the OM No. F.1/4/2021-PPD dated 18.05.2023 [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.
5. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.
6. Past Performance: The Bidder or its OEM {themselves or through re-seller(s)} should have supplied same or similar Category Products for 10% of bid quantity, in at least one of the last three Financial years before the bid opening date to any Central / State Govt Organization / PSU. Copies of relevant contracts (proving supply of cumulative order quantity in any one financial year) to be submitted along with bid in support of quantity supplied in the relevant Financial year. In case of bunch bids, the category related to primary product having highest bid value should meet this criterion.

Brown Tape

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्र	Delivery Days/डिलीवरी के दिन
1	*****	*****GANJAM	150	15

Tag Large

Technical Specifications/तकनीकी विशिष्टियाँ

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्र	Delivery Days/डिलीवरी के दिन
1	*****	*****GANJAM	250	15

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
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Stapler Pin Small

Technical Specifications/तकनीकी विशिष्टियाँ

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****GANJAM	400	15

Stamp Pad Ink Blue

Technical Specifications/तकनीकी विशिष्टियाँ

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****GANJAM	150	15

Board Markar

Technical Specifications/तकनीकी विशिष्टियाँ

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****GANJAM	50	15

Binder Clip 25 Mm

Technical Specifications/तकनीकी विशिष्टियाँ

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्र	Delivery Days/डिलीवरी के दिन
1	*****	*****GANJAM	100	15

Sketch Pen Black**Technical Specifications/तकनीकी विशिष्टियाँ**

Specification Document	View File
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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्र	Delivery Days/डिलीवरी के दिन
1	*****	*****GANJAM	100	15

Cutter Large Steel**Technical Specifications/तकनीकी विशिष्टियाँ**

Specification Document	View File
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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****GANJAM	40	15

Cutter Blade Large**Technical Specifications/तकनीकी विशिष्टियाँ**

Specification Document	View File
BOQ Detail Document	View File

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****GANJAM	50	15

Highlighter**Technical Specifications/तकनीकी विशिष्टियाँ**

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्र	Delivery Days/डिलीवरी के दिन
1	*****	*****GANJAM	40	15

Sticky Pad Large

Technical Specifications/तकनीकी विशिष्टियाँ

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्र	Delivery Days/डिलीवरी के दिन
1	*****	*****GANJAM	30	15

Punching Machine Large

Technical Specifications/तकनीकी विशिष्टियाँ

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्र	Delivery Days/डिलीवरी के दिन
1	*****	*****GANJAM	25	15

Calculator

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्र	Delivery Days/डिलीवरी के दिन
1	*****	*****GANJAM	40	15

Stamp Pad Large

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

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1	*****	*****GANJAM	65	15

File Binder

Technical Specifications/तकनीकी विशिष्टियाँ

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1	*****	*****GANJAM	250	15

Sticky Colour Flags

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्र	Delivery Days/डिलीवरी के दिन
1	*****	*****GANJAM	100	15

CD Marker**Technical Specifications/तकनीकी विशिष्टियाँ**

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1	*****	*****GANJAM	15	15

Dak Folder Blue**Technical Specifications/तकनीकी विशिष्टियाँ**

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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्र	Delivery Days/डिलीवरी के दिन
1	*****	*****GANJAM	15	15

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Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्र	Delivery Days/डिलीवरी के दिन
1	*****	*****GANJAM	15	15

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Technical Specifications/तकनीकी विशिष्टियाँ

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1	*****	*****GANJAM	15	15

Guard File Cover

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्र	Delivery Days/डिलीवरी के दिन
1	*****	*****GANJAM	40	15

Super White Bond Paper

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्र	Delivery Days/डिलीवरी के दिन
1	*****	*****GANJAM	20	15

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Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्र	Delivery Days/डिलीवरी के दिन
1	*****	*****GANJAM	1000	15

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Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
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BOQ Detail Document[View File](#)

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्र	Delivery Days/डिलीवरी के दिन
1	*****	*****GANJAM	1500	15

Tape Red

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document[View File](#)**BOQ Detail Document**[View File](#)

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्र	Delivery Days/डिलीवरी के दिन
1	*****	*****GANJAM	100	15

Tape Black

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्र	Delivery Days/डिलीवरी के दिन
1	*****	*****GANJAM	100	15

Tape Blue

Technical Specifications/तकनीकी विशिष्टियाँ

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1	*****	*****GANJAM	100	15

Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

1. **Generic**

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

2. **Generic**

Bidders are advised to check applicable GST on their own before quoting. Buyer will not take any responsibility in this regards. GST reimbursement will be as per actuals or as per applicable rates (whichever is lower), subject to the maximum of quoted GST %.

3. **Generic**

Bidder shall submit the following documents along with their bid for Vendor Code Creation:

- a. Copy of PAN Card.
- b. Copy of GSTIN.
- c. Copy of Cancelled Cheque.
- d. Copy of EFT Mandate duly certified by Bank.

4. **Generic**

Malicious Code Certificate:

The seller should upload following certificate in the bid:-

(a) This is to certify that the Hardware and the Software being offered, as part of the contract, does not contain Embedded Malicious code that would activate procedures to :-

- (i) Inhibit the desires and designed function of the equipment.
- (ii) Cause physical damage to the user or equipment during the exploitation.
- (iii) Tap information resident or transient in the equipment/network.

(b) The firm will be considered to be in breach of the procurement contract, in case physical damage, loss of information or infringements related to copyright and Intellectual Property Right (IPRs) are caused due to activation of any such malicious code in embedded software.

5. **Service & Support**

Escalation Matrix For Service Support : Bidder/OEM must provide Escalation Matrix of Telephone Numbers for Service Support.

Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.

4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers / Service Providers are mandated to ensure compliance with all the applicable laws / acts / rules including but not limited to all Labour Laws such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972 etc. Any non-compliance will be treated as breach of contract and Buyer may take suitable actions as per GeM Contract.

[This Bid is also governed by the General Terms and Conditions/ यह बिड सामान्य शर्तों के अंतर्गत भी शासित है](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो।बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

---Thank You/धन्यवाद---