



Bid Number/बोली क्रमांक (बिड संख्या):
GEM/2024/B/5602664
Dated/दिनांक : 13-11-2024

Bid Document/ बिड दस्तावेज़

Bid Details/बिड विवरण	
Bid End Date/Time/बिड बंद होने की तारीख/समय	23-11-2024 12:00:00
Bid Opening Date/Time/बिड खुलने की तारीख/समय	23-11-2024 12:30:00
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	90 (Days)
Ministry/State Name/मंत्रालय/राज्य का नाम	Ministry Of Petroleum And Natural Gas
Department Name/विभाग का नाम	Na
Organisation Name/संगठन का नाम	Hindustan Petroleum Corporation Ltd
Office Name/कार्यालय का नाम	Petroleum House
Total Quantity/कुल मात्रा	200
Item Category/मद केटेगरी	Diffuser assembly with 4 inch saddle , Diffuser assembly with 6 inch saddle , Saddle wedge
GeMARPTS में खोजी गई स्ट्रिंग / Searched Strings used in GeMARPTS	Saddle wedge
GeMARPTS में खोजा गया परिणाम / Searched Result generated in GeMARPTS	Horse - Saddle, Copper Alloy Gate Valve for Waterworks Purpose as per IS 778, Saddle Coupling (BHEL), Advanced Dental Chair, Saddle Pad or Numnah, jacks hydraulic, Wedge Wire Screen, Braille Kits, Dental Wedges, Pipe saddles
अधिसूचना के लिए चयनित प्रासंगिक श्रेणियाँ / Relevant Categories selected for notification	• Cladding Films for Greenhouse / Polyhouse
MSE Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से एमएसई छूट	No
Startup Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से स्टार्टअप छूट	No
Document required from seller/विक्रेता से मांगे गए दस्तावेज़	Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Do you want to show documents uploaded by bidders to all bidders participated in bid?/	Yes

Bid Details/बिड विवरण

Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया	No
Type of Bid/बिड का प्रकार	Two Packet Bid
Primary product category	Diffuser assembly with 4 inch saddle
Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय	2 Days
Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)	No
Evaluation Method/मूल्यांकन पद्धति	Total value wise evaluation
Arbitration Clause	No
Mediation Clause	No

EMD Detail/ईएमडी विवरण

Required/आवश्यकता	No
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ePBG Detail/ईपीबीजी विवरण

Required/आवश्यकता	No
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MII Purchase Preference/एमआईआई खरीद वरीयता

MII Purchase Preference/एमआईआई खरीद वरीयता	No
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Details of the Competent Authority for MII

Name of Competent Authority	MopNG
Designation of Competent Authority	Add sec
Office / Department / Division of Competent Authority	MoPNG
CA Approval Number	E-36682
Competent Authority Approval Date	03-01-2022
Brief Description of the Approval Granted by Competent Authority	PPLC MII policy not applicable for tender having value less than Rs 1 crore

Competent Authority Approval for not opting Make In India Preference : [View Document](#)

MSE Purchase Preference/एमएसई खरीद वरीयता

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MSE Purchase Preference/एमएसई खरीद वरीयता

Yes

1. Purchase preference will be given to MSEs having valid Udyam Registration and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service and Buyer will decide eligibility for purchase preference based on documentary evidence submitted, while evaluating the bid. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for 25% (selected by Buyer) percentage of total quantity. The buyers are advised to refer the OM No. F.1/4/2021-PPD dated 18.05.2023 [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.

Diffuser Assembly With 4 Inch Saddle (100 set)

Technical Specifications/तकनीकी विशिष्टियाँ

Buyer Specification

Document/क्रेता विशिष्टि दस्तावेज़

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Anubhav Bansal	400071,HPCL, Mumbai Refinery, B.D.Patil Marg, Mahul Road, Mumbai-400074.	100	15

Diffuser Assembly With 6 Inch Saddle (80 set)

Technical Specifications/तकनीकी विशिष्टियाँ

Buyer Specification

Document/क्रेता विशिष्टि दस्तावेज़

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्र	Delivery Days/डिलीवरी के दिन
1	Anubhav Bansal	400071,HPCL, Mumbai Refinery, B.D.Patil Marg, Mahul Road, Mumbai-400074.	80	15

Saddle Wedge (20 pairs)**Technical Specifications/तकनीकी विशिष्टियाँ**

Buyer Specification Document/क्रेता विशिष्टि दस्तावेज़	Download
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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्र	Delivery Days/डिलीवरी के दिन
1	Anubhav Bansal	400071,HPCL, Mumbai Refinery, B.D.Patil Marg, Mahul Road, Mumbai-400074.	20	15

Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें**1. Generic**

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

2. Scope of Supply

Scope of supply (Bid price to include all cost components) : Only supply of Goods

3. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

Contact Details:

Please fill-up the required details and attached with un-priced bids

Vendor Name	
Name & Designation of the Contact Person	
Contact Number of person (Mobile)	
Email -ID	
PAN No. (Pls Attach PAN Copy along with Bid)	
GSTIN Number (Pls Attach GSTIN Certificate Copy along with Bid)	
Applicable GST% on the offer items *(please ensure quoted price is inclusive of applicable GST and other extras)	

SALIENT NOTES TO VENDOR-

Vendor to submit declaration regarding status of debarment/holiday listing by other PSUs.

*Payments Terms- "100% payment will be made within 15 days from the date of receipt of the material along with relevant documents (TPI endorsed QAP, IRN & MTC, if applicable) & Invoice"

Documents through Bank Payment terms is not acceptable

*PRICE REDUCTION CLAUSE FOR DELAYED DELIVERY: Applicable

In case of delay in delivery, prices will be reduced @0.5% of the total basic order value for every week of delay or part thereof subject to a maximum of @5% of the total basic order value.

Note- (a) Price reduction shall be applicable only on the basic cost and on full complete week(s) and for fractional days, price reduction shall be applicable on pro-rata, if any.

(b) Initially price reduction shall be applicable for total basic order value and final price reduction settlement to be on undelivered portion in the contractual delivery period.

*Retention Money/Performance Bank Guarantee: Not Applicable

*Security Deposit : Not applicable

NOTES TO VENDOR:

1. .This enquiry is for Supply of SBR Diffuser elements.

Only bid of M/s M/S SUREFLO TECHCON PRIVATE LIMITED will be accepted

2. DELIVERY PERIOD: Material shall be delivered to HPCL Mumbai Refinery as given in tender.

3. If any rejection is found vendor shall have to replace the rejected material within 3 weeks from date of intimation letter from Main Warehouse. Vendor shall send his authorised personnel to sign on the outgoing gate passes for collecting the rejected material. In case the vendor does not replace or withdraw the rejected lot within 15 days, HPCL shall not be responsible for the loss of material.

4. Vendor shall deliver the material only after getting confirmation from Warehouse vide callup letters or Release PO's or verbal confirmation.

5. All relevant documents and certificates as per standards pertaining to this consignment shall be forwarded to HPCL-Main warehouse at the time of supply of material.

6. Vendor shall hand over or route Test certificates and other technical documents pertaining to material to Warehouse-in-charge of refinery main warehouse and not to any other department. This is to ensure that the inspection is carried out with all the relevant documents available with Warehouse.

All commercial documents (except GST Invoice i.e Duplicate for Transporter copy) pertaining to this purchase order shall be routed to Manager-Disbursement, Refinery Finance Department. GST Invoice i.e Duplicate for Transporter copy, if applicable shall be forwarded to refinery main warehouse at the time of supply of material.

7. Vendor shall ensure that the transporter's copy of GST invoice (if applicable) is forwarded along with material supply. GST Invoice i.e Duplicate for Transporter copy shall be forwarded to refinery main warehouse at the time of supply of material.

8. Vendor to ensure stamping of relevant parameters/documents as per prevailing standards.

9. Vendor shall quote as per order unit of each item.

10. Vendor shall strictly supply as per purchase order quantity.

11. Any Technical deviation /clarification shall be mentioned in the quotation and the same shall be sorted out with the concerned personnel mentioned below who will coordinate with the respective Users and clarify the same. Queries will not be entertained after the placement of PO. Vendors who needs clarification before sending quotation/offer, shall send their queries before 2 days (at least) from the tender due date. Last moment clarification will not be entertained.

12. Material shall be properly packed to avoid damages during transit. Each item shall be separately packed and the label shall bear HPCL's Item code for proper identification at our end. HPCL will not accept the damaged material.

13. Vendor shall ensure that the transporter's copy of GST invoice (if applicable) is forwarded along with material supply.

14. Partial delivery against PO within due date is allowed. Vendor shall ensure to cover maximum number of items in the part consignments to avoid non-availability of materials.

15. Safe unloading of material shall be in HPCL Scope.

16. Due to security reasons, any person delivering material to Warehouse shall have valid identity cards of their respective company. Without valid identity card, CISF personnel will not allow any person to enter the refinery.

17. Material shall be delivered to HPCL Refinery Main Warehouse only on working days (i.e excluding Saturday and Sunday).

days and national holidays), unless specified to the contrary and shall reach warehouse before 1500 Hrs.

18. Vendor shall contact the following personnel/Department for any queries:

Technical Enquiry:

A. Mr SATHYANARAYANAN S , DGM- Warehouse, Ph: 25076833, Email: sathyas@hpcl.in

B. Mr Anil Kumar , Senior Manager-Refinery Warehouse, Ph: 25076821, E-mail: anil_kumar@hpcl.in

Material Entry Gate Pass/Receipt/Unloading/Rejection/Approval enquiry:

A. Mr Sandeep Pathak, Ph: 022-25076818, Email: pathaksp@hpcl.in

B. HPCL Main Warehouse General Email ID, Email: hpclmrmwh@mail.hpcl.co.in

Commercial Enquiry (includes information on GST/GSTIN / PAN no):

A. Mr Yogesh Verma Sr. Manager Purchase, Ph: 022-25076820, Email: yogeshverma@hpcl.in

Payment/TDS/GST related Enquiry:

Address for sending Original Invoice (in case Invoice is not digitally signed):

Hindustan Petroleum Corp. Ltd.,

Integrated Financial Services (IFS),

Priyadarshini Building,

2nd & 3rd Floor, Eastern Express Highway, Sion,

Mumbai - 400 022, Maharashtra.

Contact details at IFS:

Contact : Vendor Helpdesk

Email ID: vendorhelpdesk_ss@mail.hpcl.co.in

Phone: 022-24068201

25. Vendor shall dispatch the material through reliable transporter on door delivery basis and shall follow the Road Map to HPCL Mumbai Refinery (attached with tender enquiry) for ease in delivery.

26. Gate Entry Procedure for Vendor's information and compliance:

Step 1: After reaching at main gate of Mumbai Refinery, Vendor shall go to respective pass section ((Vehicle pass section for material brought by vehicle) and (Visitor Pass Section for Material brought by Hand)) and call the following persons for entry permission :

Receiving Section -Ph: 022-2507 6817/6818/6816

Step-2 (Security check of Vehicle and Material)

- a. CNG/Petrol Vehicle is not permitted inside the Refinery.
- b. Material shall be dispatched through reliable transporter and the vehicle should be roadworthy.
- c. The following shall be checked by CISF Constable at the gate before the entry.
 - Vehicle registration details and PUC.
 - ID proof of Driver/Cleaner such as driving license, election card, pass port etc.
 - Availability of Fire Extinguisher, spark arrester, stephney etc., inside the vehicle.
 - Objectionable materials such as Match box, lighter, crackers and mobile phone etc. , are not allowed to be carried inside the Refinery.
- d. Material check as per Challan/Invoice.
- e. Further verification by Security Shift In-charge.

Step-3 (Preparation of In-coming gate pass at pass section)

- a. In-coming gate pass shall be prepared at the pass section.
 - First preference is being given to HPCL Material. Provided a separate Queue for In-Gate Pass.
- b. Online material entry must be done on the same day by the vendor. No post dated entry will be permitted.

Step-4 (Gate Entry)

Final verification by Security Shift In-charge

27. In case of any queries / issues after materials supply, vendor may take visit of warehouse offices on Tuesday / Friday in between 2: 00 pm to 4: 00 pm only.

28. Vehicles entering the Refinery shall not exceed the speed limit of 20 KMPH. Exceeding speed limit guidelines will be considered as violation of safety norm and disciplinary action will be taken against the Driver.

29. Material shall be delivered to HPCL Refinery Main Warehouse only on working days (i.e. excluding Saturdays and national holidays), unless specified to the contrary and shall reach warehouse before 1500 Hrs.

Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses

on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

[This Bid is also governed by the General Terms and Conditions/ यह बिड सामान्य शर्तों के अंतर्गत भी शासित है](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो।बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

---Thank You/धन्यवाद---