



Bid Number/बोली क्रमांक (बिड संख्या):
GEM/2024/B/5595140
Dated/दिनांक : 12-11-2024

Bid Document/ बिड दस्तावेज़

Bid Details/बिड विवरण	
Bid End Date/Time/बिड बंद होने की तारीख/समय	25-11-2024 15:00:00
Bid Opening Date/Time/बिड खुलने की तारीख/समय	25-11-2024 15:30:00
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	180 (Days)
Ministry/State Name/मंत्रालय/राज्य का नाम	Ministry Of Defence
Department Name/विभाग का नाम	Department Of Defence Production
Organisation Name/संगठन का नाम	Hindustan Aeronautics Limited (hal)
Office Name/कार्यालय का नाम	*****
Total Quantity/कुल मात्रा	3390
Item Category/मद केटेगरी	rubber bands (Q4) , scissors (Q4) , Desk Pads - Writing (V2) (Q4) , Folders for Agreement Sheets as per IS 1848 (Q4) , Desktop Calculator - Electronics (Q4) , Metric Steel Scales (V2) as per IS 1481 (Q4) , self adhesive paper note (Q4) , Ring Binder - File Folder (Q4)
MSE Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से एमएसई छूट	No
Startup Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से स्टार्टअप छूट	No
Document required from seller/विक्रेता से मांगे गए दस्तावेज़	OEM Authorization Certificate,Additional Doc 1 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Do you want to show documents uploaded by bidders to all bidders participated in bid?/	No
Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया	Yes
RA Qualification Rule	H1-Highest Priced Bid Elimination
ITC available to buyer/क्रेता के लिए उपलब्ध आईटीसी	Yes
Type of Bid/बिड का प्रकार	Two Packet Bid
Primary product category	rubber bands

Bid Details/बिड विवरण

Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय	2 Days
Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)	No
Evaluation Method/मूल्यांकन पद्धति	Item wise evaluation/
Arbitration Clause	No
Mediation Clause	No

EMD Detail/ईएमडी विवरण

Required/आवश्यकता	No
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ePBG Detail/ईपीबीजी विवरण

Required/आवश्यकता	No
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MII Purchase Preference/एमआईआई खरीद वरीयता

MII Purchase Preference/एमआईआई खरीद वरीयता	No
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MSE Purchase Preference/एमएसई खरीद वरीयता

MSE Purchase Preference/एमएसई खरीद वरीयता	Yes
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1. Purchase preference will be given to MSEs having valid Udyam Registration and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service and Buyer will decide eligibility for purchase preference based on documentary evidence submitted, while evaluating the bid. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for 25% (selected by Buyer) percentage of total quantity. The buyers are advised to refer the OM No. F.1/4/2021-PPD dated 18.05.2023 [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.

2. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

3. Reverse Auction would be conducted amongst all the technically qualified bidders except the Highest quoting bidder. The technically qualified Highest Quoting bidder will not be allowed to participate in RA. However, H-1 will also be allowed to participate in RA in following cases:

- i. If number of technically qualified bidders are only 2 or 3.
- ii. If Buyer has chosen to split the bid amongst N sellers, and H1 bid is coming within N.
- iii. In case Primary product of only one OEM is left in contention for participation in RA on elimination of H-1.
- iv. If L-1 is non-MSE and H-1 is eligible MSE and H-1 price is coming within price band of 15% of Non-MSE L-1
- v. If L-1 is non-MII and H-1 is eligible MII and H-1 price is coming within price band of 20% of Non-MII L-1

Excel Upload Required/एक्सेल में अपलोड किए जाने की आवश्यकता :

PROCUREMENT OF OFFICE STATIONERIES - [1731314949.xlsx](#)

Evaluation Method (Item Wise Evaluation Method)

Contract will be awarded schedulewise and the determination of L1 will be done separately for each schedule. The details of item-consignee combination covered under each schedule are as under:

Evaluation Schedules	Item/Category	Quantity
Schedule 1	Rubber Bands	250
Schedule 2	Scissors	150
Schedule 3	Desk Pads - Writing (v2)	500
Schedule 4	Folders For Agreement Sheets As Per Is 1848	1500
Schedule 5	Desktop Calculator - Electronics	40
Schedule 6	Metric Steel Scales (v2) As Per Is 1481	100
Schedule 7	Self Adhesive Paper Note	300
Schedule 8	Self Adhesive Paper Note	200
Schedule 9	Self Adhesive Paper Note	150
Schedule 10	Ring Binder - File Folder	200

Rubber Bands (250 box)

Technical Specifications/तकनीकी विशिष्टियाँ

* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
Size	Size (Nos)	64
Dimension	Length (mm)	89

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
	Width(minimum) (mm)	3
	Thickness (minimum) (mm)	1.5
Packaging	Packaging	Pouches
Quantity	Net Weight of Rubber Bands (gm)	250

Additional Specification Parameters - Rubber Bands (250 box)

Specification Parameter Name	Bid Requirement (Allowed Values)
Item: Rubber Bands width: minimum 3 mm length 76 or 89 mm size: 32 or 64; Thickness: 1.5 mm minimum Packaging : in pouches; Net weight of rubber bands 200 Grams; Qty 250 Packets	Item: Rubber Bands width: minimum 3 mm length 76 or 89 mm size: 32 or 64; Thickness: 1.5 mm minimum Packaging : in pouches; Net weight of rubber bands 200 Grams; Qty 250 Packets
Delivery should be made to HAL Engine Division. Vendor to indicate the brand and model of the offered item in the bid document and supply the same brand and model at the time of supply.	Delivery should be made to HAL Engine Division. Vendor to indicate the brand and model of the offered item in the bid document and supply the same brand and model at the time of supply.
Supplies to be made from the latest batch. Acceptance subject to HAL Inspection department.	Supplies to be made from the latest batch. Acceptance subject to HAL Inspection department.
vendor has to submit the compliance matrix line wise for evaluation. Vendor should not quote for any China make items / products. If any china make item / make country of orgin China items are quoted, the same will be rejected	vendor has to submit the compliance matrix line wise for evaluation. Vendor should not quote for any China make items / products. If any china make item / make country of orgin China items are quoted, the same will be rejected

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Input Tax Credit(ITC)/इनपुट कर क्रेडिट(आईटीसी) and/ तथा Reverse Charge(RCM)/रिवर्स प्रभार (आरसीएम) Details

ITC on GST/जीएसटी पर इनपुट कर क्रेडिट	ITC on GST Cess/जीएसटी उपकर कर क्रेडिट
100%	100%

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्र	Delivery Days/डिलीवरी के दिन
1	*****	*****Bangalore	250	30

Scissors (150 pieces)**Technical Specifications/तकनीकी विशिष्टियाँ**

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Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
Material	Material of Blade	Stainless Steel
	Handle Material	Plastic
Physical characteristics	Blade Length (mm)	150.0 (millimeter)
	Overall Length (mm)	200
	Blade Thickness (mm)	2

Additional Specification Parameters - Scissors (150 pieces)

Specification Parameter Name	Bid Requirement (Allowed Values)
Item: Scissors size: Medium; Handle Material of Blade: Stainless steel; Blade length: 150 mm; Overall length: 200 mm; Blade Thickness: 2 Qty- 150 Nos.	Item: Scissors size: Medium; Handle Material of Blade: Stainless steel; Blade length: 150 mm; Overall length: 200 mm; Blade Thickness: 2 Qty- 150 Nos.
Delivery should be made to HAL Engine Division. Vendor to indicate the brand and model of the offered item in the bid document and supply the same brand and model at the time of supply.	Delivery should be made to HAL Engine Division. Vendor to indicate the brand and model of the offered item in the bid document and supply the same brand and model at the time of supply.
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Specification Parameter Name	Bid Requirement (Allowed Values)
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ITC on GST/जीएसटी पर इनपुट कर क्रेडिट	ITC on GST Cess/जीएसटी उपकर कर क्रेडिट
100%	100%

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Bangalore	150	30

Desk Pads - Writing (V2) (500 pieces)

Technical Specifications/तकनीकी विशिष्टियाँ

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Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERIC	Type of Pads	Spiral Pad
	Type of Binding	Spiral Binding
	Type of Paper in the Pad	Cream Laid Paper Conforming to IS 1848 : Part 1, Cream Wove Paper Conforming to IS 1848 : Part 1, Offset Paper Conforming to IS 1848 : Part 1
MATERIAL	Front Cover material of the Pad	Cardboard
	Back Cover material of the Pad	Grey Pulp Board, White pulp Board, Plastic
PAPER LAYOUT DESIGN	Colour of Papers in the Pad	White
	Paper Format	Ruled, Plain

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
DIMENSIONS	Length of Pad (In mm)	100 to 140, 141 to 180, 181 to 220, 221 to 260, 261 to 300
	Width of Pad (In mm)	100 to 140, 141 to 180, 181 to 220, 221 to 260, 261 to 300
	Number of Pages in the Pad	50
	GSM of the Paper in the Pad	70

Additional Specification Parameters - Desk Pads - Writing (V2) (500 pieces)

Specification Parameter Name	Bid Requirement (Allowed Values)
Item: Spiral Writing Pad; Size: A/s No. 5; IS 12810:1989 latest; GSM 70 GSM or More; GSM of cover paper: 200 GSM or more; No of Pages: Minimum 50 pages; Qty 500 Numbers	Item: Spiral Writing Pad; Size: A/s No. 5; IS 12810:1989 latest; GSM 70 GSM or More; GSM of cover paper: 200 GSM or more; No of Pages: Minimum 50 pages; Qty 500 Numbers
Delivery should be made to HAL Engine Division. Vendor to indicate the brand and model of the offered item in the bid document and supply the same brand and model at the time of supply.	Delivery should be made to HAL Engine Division. Vendor to indicate the brand and model of the offered item in the bid document and supply the same brand and model at the time of supply.
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ITC on GST/जीएसटी पर इनपुट कर क्रेडिट	ITC on GST Cess/जीएसटी उपकर कर क्रेडिट
100%	100%

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्र	Delivery Days/डिलीवरी के दिन
1	*****	*****Bangalore	500	30

Folders For Agreement Sheets As Per IS 1848 (1500 pieces)

Technical Specifications/तकनीकी विशिष्टियाँ

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Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
Type	Type of agreement sheet	Bond paper, Azurelaid Paper, Ledger paper
Details of Agreement Sheet	Length of Agreement sheet mm (mm)	297, 300, 330
	Width of Agreement sheet mm (mm)	210, 215
	Grammage of Agreement sheet g/m2 (g/m2)	60, 75, 80, 90, 100
	Attachment of sheets	Clip type, Ring binder type
Details of Folder	Length of Folder mm (mm)	258
	Width of Folder mm (mm)	345
	Height of Folder mm (mm)	25, 35, 45, 55
	Material of Folder for agreement	Plastic
	Closure of folder	Magnetic button type, Zip types
Card Board	Grammage of card board g/m2 (g/m2)	150, 175, 200, 250

Additional Specification Parameters - Folders For Agreement Sheets As Per IS 1848 (1500 pieces)

Specification Parameter Name	Bid Requirement (Allowed Values)
Item: Plastic Folders size of Sheet: 24 CM X 35.5 CM Foolscape size; Thickness of plastic sheet 0.35 mm Qty 1500 Numbers	Item: Plastic Folders size of Sheet: 24 CM X 35.5 CM Foolscape size; Thickness of plastic sheet 0.35 mm Qty 1500 Numbers
Delivery should be made to HAL Engine Division. Vendor to indicate the brand and model of the offered item in the bid document and supply the same brand and model at the time of supply.	Delivery should be made to HAL Engine Division. Vendor to indicate the brand and model of the offered item in the bid document and supply the same brand and model at the time of supply.
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ITC on GST/जीएसटी पर इनपुट कर क्रेडिट	ITC on GST Cess/जीएसटी उपकर कर क्रेडिट
100%	100%

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Bangalore	1500	30

Desktop Calculator - Electronics (40 pieces)

Technical Specifications/तकनीकी विशिष्टियाँ

[* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
Type	Type of Display	LED
Details of Digit	No. of digits (Min) (Nos)	12.0
Physical Characteristics	Power Source	Battery and Solar (Dual)

Additional Specification Parameters - Desktop Calculator - Electronics (40 pieces)

Specification Parameter Name	Bid Requirement (Allowed Values)
Item: Desktop Calculator; No of digits: 12 Nos. Minimum; Power Source:: Battery and Solar (Dual) Type of Display: LED; Memory capacity: 120 counts minimum; make or model: ORPAT or CASIO or Citizen or equivalent; Qty 40 Nos.	Item: Desktop Calculator; No of digits: 12 Nos. Minimum; Power Source:: Battery and Solar (Dual) Type of Display: LED; Memory capacity: 120 counts minimum; make or model: ORPAT or CASIO or Citizen or equivalent; Qty 40 Nos.
Delivery should be made to HAL Engine Division. Vendor to indicate the brand and model of the offered item in the bid document and supply the same brand and model at the time of supply.	Delivery should be made to HAL Engine Division. Vendor to indicate the brand and model of the offered item in the bid document and supply the same brand and model at the time of supply.
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100%	100%

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्र	Delivery Days/डिलीवरी के दिन
1	*****	*****Bangalore	40	30

Metric Steel Scales (V2) As Per IS 1481 (100 pieces)**Technical Specifications/तकनीकी विशिष्टियाँ**

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Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GOVERNING SPECIFICATION	Governing Specification	Conforming to IS 1481
	ISI Marking	Yes, No
STANDARDS	Principal dimensions of the scales - Nominal Size in cm	30 cm
	Metric Steel scale types	Type BB
	Material of the scale	Spring Steel, Managanese Spring Steel

Additional Specification Parameters - Metric Steel Scales (V2) As Per IS 1481 (100 pieces)

Specification Parameter Name	Bid Requirement (Allowed Values)
Item: Metal Scales length 12" inch Qty 100 Nos.	Item: Metal Scales length 12" inch Qty 100 Nos.
Delivery should be made to HAL Engine Division. Vendor to indicate the brand and model of the offered item in the bid document and supply the same brand and model at the time of supply.	Delivery should be made to HAL Engine Division. Vendor to indicate the brand and model of the offered item in the bid document and supply the same brand and model at the time of supply.
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ITC on GST/जीएसटी पर इनपुट कर क्रेडिट	ITC on GST Cess/जीएसटी उपकर कर क्रेडिट
100%	100%

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Bangalore	100	30

Self Adhesive Paper Note (300 packet)

Technical Specifications/तकनीकी विशिष्टियाँ

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Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
Colour	Colour	Yellow
Size and Grammage	Size of Note Pad (L X W) (mm X mm)	50 X 75
	GSM of Paper	70, 75, 80 Or higher
Packing	Number of Sheets in a Pack (Nos)	100

Additional Specification Parameters - Self Adhesive Paper Note (300 packet)

Specification Parameter Name	Bid Requirement (Allowed Values)
Item: Sticky Note: 2" X 3" Self Adhesive Paper Note: Sticky Note; Color Yellow; Size: 50 X 75 mm; No of sheets in a pack: 100 Sheets; Qty: 300 Nos.	Item: Sticky Note: 2" X 3" Self Adhesive Paper Note: Sticky Note; Color Yellow; Size: 50 X 75 mm; No of sheets in a pack: 100 Sheets; Qty: 300 Nos.
Delivery should be made to HAL Engine Division. Vendor to indicate the brand and model of the offered item in the bid document and supply the same brand and model at the time of supply.	Delivery should be made to HAL Engine Division. Vendor to indicate the brand and model of the offered item in the bid document and supply the same brand and model at the time of supply.
Supplies to be made from the latest batch. Acceptance subject to HAL Inspection department.	Supplies to be made from the latest batch. Acceptance subject to HAL Inspection department.
vendor has to submit the compliance matrix line wise for evaluation. Vendor should not quote for any China make items / products. If any china make item / make country of orgin China items are quoted, the same will be rejected	vendor has to submit the compliance matrix line wise for evaluation. Vendor should not quote for any China make items / products. If any china make item / make country of orgin China items are quoted, the same will be rejected

* Bidders offering must also comply with the additional specification parameters mentioned above.

Input Tax Credit(ITC)/इनपुट कर क्रेडिट(आईटीसी) and/ तथा Reverse Charge(RCM)/रिवर्स प्रभार (आरसीएम) Details

ITC on GST/जीएसटी पर इनपुट कर क्रेडिट	ITC on GST Cess/जीएसटी उपकर कर क्रेडिट
100%	100%

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Bangalore	300	30

Self Adhesive Paper Note (200 packet)**Technical Specifications/तकनीकी विशिष्टियाँ**

[* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
Colour	Colour	Yellow
Size and Grammage	Size of Note Pad (L X W) (mm X mm)	75 X 75
	GSM of Paper	70, 75, 80 Or higher
Packing	Number of Sheets in a Pack (Nos)	100.0

Additional Specification Parameters - Self Adhesive Paper Note (200 packet)

Specification Parameter Name	Bid Requirement (Allowed Values)
Item: Sticky Note: 3" X 3"; Self adhesive paper Note: Sticky Note; Color: Yellow; Size: 75 X 75 mm; No of sheets in a pack: 100 Sheets; Qty-200 Nos.	Item: Sticky Note: 3" X 3"; Self adhesive paper Note: Sticky Note; Color: Yellow; Size: 75 X 75 mm; No of sheets in a pack: 100 Sheets; Qty-200 Nos.
Delivery should be made to HAL Engine Division. Vendor to indicate the brand and model of the offered item in the bid document and supply the same brand and model at the time of supply.	Delivery should be made to HAL Engine Division. Vendor to indicate the brand and model of the offered item in the bid document and supply the same brand and model at the time of supply.
Supplies to be made from the latest batch. Acceptance subject to HAL Inspection department.	Supplies to be made from the latest batch. Acceptance subject to HAL Inspection department.
vendor has to submit the compliance matrix line wise for evaluation. Vendor should not quote for any China make items / products. If any china make item / make country of orgin China items are quoted, the same will be rejected	vendor has to submit the compliance matrix line wise for evaluation. Vendor should not quote for any China make items / products. If any china make item / make country of orgin China items are quoted, the same will be rejected

* Bidders offering must also comply with the additional specification parameters mentioned above.

Input Tax Credit(ITC)/इनपुट कर क्रेडिट(आईटीसी) and/ तथा Reverse Charge(RCM)/रिवर्स प्रभार (आरसीएम) Details

ITC on GST/जीएसटी पर इनपुट कर क्रेडिट	ITC on GST Cess/जीएसटी उपकर कर क्रेडिट
100%	100%

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्र	Delivery Days/डिलीवरी के दिन
1	*****	*****Bangalore	200	30

Self Adhesive Paper Note (150 packet)**Technical Specifications/तकनीकी विशिष्टियाँ**

* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
Colour	Colour	Yellow, Green, Skyblue, Pink
Size and Grammage	Size of Note Pad (L X W) (mm X mm)	50 x 50
	GSM of Paper	70, 75, 80 Or higher
Packing	Number of Sheets in a Pack (Nos)	50

Additional Specification Parameters - Self Adhesive Paper Note (150 packet)

Specification Parameter Name	Bid Requirement (Allowed Values)
Item: Sticky Note: 1.25" X 3"; Self adhesive flag: Sticky Note; Color: Multi Color - Min 4 Colors; Size: 15 X 75 mm; No of sheets in a pack: 40 Sheets; Qty: 150 Nos.	Item: Sticky Note: 1.25" X 3"; Self adhesive flag: Sticky Note; Color: Multi Color - Min 4 Colors; Size: 15 X 75 mm; No of sheets in a pack: 40 Sheets; Qty: 150 Nos.
Delivery should be made to HAL Engine Division. Vendor to indicate the brand and model of the offered item in the bid document and supply the same brand and model at the time of supply.	Delivery should be made to HAL Engine Division. Vendor to indicate the brand and model of the offered item in the bid document and supply the same brand and model at the time of supply.
Supplies to be made from the latest batch. Acceptance subject to HAL Inspection department.	Supplies to be made from the latest batch. Acceptance subject to HAL Inspection department.

Specification Parameter Name	Bid Requirement (Allowed Values)
vendor has to submit the compliance matrix line wise for evaluation. Vendor should not quote for any China make items / products. If any china make item / make country of origin China items are quoted, the same will be rejected	vendor has to submit the compliance matrix line wise for evaluation. Vendor should not quote for any China make items / products. If any china make item / make country of origin China items are quoted, the same will be rejected

* Bidders offering must also comply with the additional specification parameters mentioned above.

Input Tax Credit(ITC)/इनपुट कर क्रेडिट(आईटीसी) and/ तथा Reverse Charge(RCM)/रिवर्स प्रभार (आरसीएम) Details

ITC on GST/जीएसटी पर इनपुट कर क्रेडिट	ITC on GST Cess/जीएसटी उपकर कर क्रेडिट
100%	100%

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Bangalore	150	30

Ring Binder - File Folder (200 pieces)

Technical Specifications/तकनीकी विशिष्टियाँ

* जेम कटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
Material	Material and minimum thickness of material (mm)	Polypropylene 1.0 mm thick
Dimension	Ring height (mm)	25

Additional Specification Parameters - Ring Binder - File Folder (200 pieces)

Specification Parameter Name	Bid Requirement (Allowed Values)
Item: PVC Ring Binder File Folder; No of Rings 2 Rings; Ring height: 25mm; min length of ring binder: 310 mm; min width of ring binder: 250 mm; Gap between Rings: 80 mm;	Item: PVC Ring Binder File Folder; No of Rings 2 Rings; Ring height: 25mm; min length of ring binder: 310 mm; min width of ring binder: 250 mm; Gap between Rings: 80 mm;
Max ring wire dia: 5mm; color: Blue; 1 no. SS Clip with 02 Nos. of SS D Rings with Snap Locking & Plastic Stopper; Qty: 200 Nos.	Max ring wire dia: 5mm; color: Blue; 1 no. SS Clip with 02 Nos. of SS D Rings with Snap Locking & Plastic Stopper; Qty: 200 Nos.
Delivery should be made to HAL Engine Division. Vendor to indicate the brand and model of the offered item in the bid document and supply the same brand and model at the time of supply.	Delivery should be made to HAL Engine Division. Vendor to indicate the brand and model of the offered item in the bid document and supply the same brand and model at the time of supply.
Supplies to be made from the latest batch. Acceptance subject to HAL Inspection department.	Supplies to be made from the latest batch. Acceptance subject to HAL Inspection department.
vendor has to submit the compliance matrix line wise for evaluation. Vendor should not quote for any China make items / products. If any china make item / make country of origin China items are quoted, the same will be rejected	vendor has to submit the compliance matrix line wise for evaluation. Vendor should not quote for any China make items / products. If any china make item / make country of origin China items are quoted, the same will be rejected

* Bidders offering must also comply with the additional specification parameters mentioned above.

Input Tax Credit(ITC)/इनपुट कर क्रेडिट(आईटीसी) and/ तथा Reverse Charge(RCM)/रिवर्स प्रभार (आरसीएम) Details

ITC on GST/जीएसटी पर इनपुट कर क्रेडिट	ITC on GST Cess/जीएसटी उपकर कर क्रेडिट
100%	100%

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	*****	*****Bangalore	200	30

Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

1. **Generic**

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

2. **Generic**

Bidders shall quote only those products (Part of Service delivery) in the bid which are not obsolete in the market and has at least 2 years residual market life i.e. the offered product shall not be declared end-of-life by the OEM before this period.

3. **Generic**

Bidders are advised to check applicable GST on their own before quoting. Buyer will not take any responsibility in this regards. GST reimbursement will be as per actuals or as per applicable rates (whichever is lower), subject to the maximum of quoted GST %.

4. **Generic**

Bidder shall submit the following documents along with their bid for Vendor Code Creation:

- a. Copy of PAN Card.
- b. Copy of GSTIN.
- c. Copy of Cancelled Cheque.
- d. Copy of EFT Mandate duly certified by Bank.

5. **Generic**

Data Sheet of the product(s) offered in the bid, are to be uploaded along with the bid documents. Buyers can match and verify the Data Sheet with the product specifications offered. In case of any unexplained mismatch of technical parameters, the bid is liable for rejection.

6. **Generic**

Manufacturer Authorization:Wherever Authorised Distributors/service providers are submitting the bid, Authorisation Form /Certificate with OEM/Original Service Provider details such as name, designation, address, e-mail Id and Phone No. required to be furnished along with the bid

7. **Generic**

Products supplied shall be nontoxic and harmless to health. In the case of toxic materials, Material Safety Data Sheet may be furnished along with the material.

8. **Generic**

Supplier shall ensure that the Invoice is raised in the name of Consignee with GSTIN of Consignee only.

9. **Generic**

1. The Seller shall not assign the Contract in whole or part without obtaining the prior written consent of buyer.
2. The Seller shall not sub-contract the Contract in whole or part to any entity without obtaining the prior written consent of buyer.
3. The Seller shall, notwithstanding the consent and assignment/sub-contract, remain jointly and severally liable and responsible to buyer together with the assignee/ sub-contractor, for and in respect of the due performance of the Contract and the Sellers obligations there under.

10. **Generic**

Without prejudice to Buyer's right to price adjustment by way of discount or any other right or remedy available to Buyer, Buyer may terminate the Contract or any part thereof by a written notice to the Seller, if:

- i) The Seller fails to comply with any material term of the Contract.
- ii) The Seller informs Buyer of its inability to deliver the Material(s) or any part thereof within the stipulated Delivery Period or such inability otherwise becomes apparent.
- iii) The Seller fails to deliver the Material(s) or any part thereof within the stipulated Delivery Period and/or to replace/rectify any rejected or defective Material(s) promptly.
- iv) The Seller becomes bankrupt or goes into liquidation.
- v) The Seller makes a general assignment for the benefit of creditors.
- vi) A receiver is appointed for any substantial property owned by the Seller.
- vii) The Seller has misrepresented to Buyer, acting on which misrepresentation Buyer has placed the Purchase Order on the Seller.

11. **Generic**

While generating invoice in GeM portal, the seller must upload scanned copy of GST invoice and the screenshot of GST portal confirming payment of GST.

12. **Scope of Supply**

Scope of supply (Bid price to include all cost components) : Only supply of Goods

13. **Ration Item ATCs**

Demurrage charges In case the rejected items are not lifted by the firm within 48 hrs, the demurrage charges at the rate of 0.5% of total contract value will be charged per day. In case the items are not lifted within a month, the same will be destroyed by the station board of officers and no claim will be admitted. Demurrage charges. In case the rejected items are not lifted by the firm within 48 hrs, the demurrage charges at the rate of 0.5% of total contract value will be charged per day. In case the items are not lifted within a month, the same will be destroyed by the station board of officers and no claim will be admitted.

14. **Ration Item ATCs**

Packing Material The items will be supplied by the successful bidder in its original packing material and the packing material will not be returned. Weight of packing material will not be included in quantity supplied and only net weight of the items will be counted. The packing should be of standardized weights of appropriate size. Item will not be accepted in non-standardized weights. Packing Material. The items will be supplied by the successful bidder in its original packing material and the packing material will not be returned. Weight of packing material will not be included in quantity supplied and only net weight of the items will be counted. The packing should be of standardized weights of appropriate size. Item will not be accepted in non-standardized weights.

15. **Buyer Added Bid Specific ATC**

Buyer Added text based ATC clauses

- 1) Supply should be made to HAL Engine Division Stores Bangalore.
- 2) Acceptance subject to approval by HAL Inspection Department at HAL.
- 3) Supplier has to supply the items from the latest batch of manufacturing.
- 4) Vendor to indicate the brand and model of the offered item in the bid document and supply the same brand and model at the time of supply.
- 5) The purchaser reserves the right to increase or decrease the quantity to be ordered upto 25% of the bid quantity. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.
- 6) PAYMENT TERMS : 100% WITHIN 30 DAYS FROM THE DATE AND RECEIPT OF ACCEPTANCE OF MATERIALS AT HAL ENGINE DIVISION.

7) Liquidated damages of 0.5% per week or part thereof, to a max of 10% would be deducted, if fails to supply within the scheduled time as per HAL's conditions of contract.

8) vendor has to submit the compliance matrix line wise for evaluation. Vendor should not quote for any China make items / products. If any china make item / make country of origin China items are quoted, the same will be rejected

Notes: Pl refer the below instruction and follow while submitting the bid for smooth evaluation of offer

1) All the vendors who are participating in the subject tender / requirement, has to submit the compliance as per the above format.

2) Compliance to the item required and additional terms and conditions is mandatory for considering the quotation.

3) Relevant documents like MSE/CANCELLED CHEQUE/GSTIN Certificate etc to be uploaded without fail

4) Vendor to specify the numeric value in remarks column where ever required as per bid.

Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

[This Bid is also governed by the General Terms and Conditions/ यह बिड सामान्य शर्तों के अंतर्गत भी शासित है](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

---Thank You/धन्यवाद---