



Bid Number/बोली क्रमांक (बिड संख्या)<sup>:</sup> GEM/2024/B/5588700 Dated/दिनांक : 12-11-2024

# Bid Document/ बिड दस्तावेज़

Turnover Criteria, the supporting documents to prove his	Bid Details/बिड विवरण				
Bid Offer Validity (From End Date)/बिड पेशका वैध्यत (बंद होने की तारीख से)  Ministry/State Name/मंत्रावय/राज्य का नाम  Department Name/विभाग का नाम  Department Name/विभाग का नाम  Office Name/मंत्रावय का नाम  Tata Institute Of Fundamental Reseach  Total Quantity/कुल मात्रा  50  Item Category/मद केटेगरी  Ruled Writing Papers as per IS 1848 (Q4)  MSE Exemption for Years of Experience and Turnover/ अनुभव के वर्षो से एमएसई सूट  Startup Exemption for Years of Experience and Turnover/ अनुभव के वर्षो से स्वटंअप सूट  Document required from seller/विकेता से मांगे  गए दस्तावेज  Do you want to show documents uploaded by bidders to all bidders participated in bid?/  Bid to RA enabled/बिड से रिवर्स नीलामी सिकय किया  Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के  2 Days	Bid End Date/Time/बिड बंद होने की तारीख/समय	23-11-2024 15:00:00			
वैधता (बंद होने की तारीख से)  Ministry/State Name/मंत्रालय/राज्य का नाम  Department Name/विभाग का नाम  Department Of Atomic Energy  Organisation Name/संगठन का नाम  N/a  Office Name/कर्यालय का नाम  Total Quantity/कुल माज्ञ  50  Item Category/मद केटेगरी  Ruled Writing Papers as per IS 1848 (Q4)  MSE Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से एमएसई छूट  Startup Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से स्टार्टअप छूट  Document required from seller/विकेता से मांगे गए दस्तावेज  Certificate (Requested in ATC) *In case any bidder is seeking exemption from Experience Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation the buyer  Do you want to show documents uploaded by bidders to all bidders participated in bid?/  Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया  Type of Bid/बिड का प्रकार  Two Packet Bid  Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के	_	23-11-2024 15:30:00			
Department Name/विभाग का नाम Department Of Atomic Energy Organisation Name/संगठन का नाम N/a Office Name/कार्यातय का नाम Tata Institute Of Fundamental Reseach Total Quantity/कुत मात्रा 50 Item Category/मद केटेगरी Ruled Writing Papers as per IS 1848 (Q4) MSE Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से एमएसई छूट No Startup Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से स्टाटंअप छूट  Document required from seller/विकेता से मांगे गए दस्तावेज  Certificate (Requested in ATC) *In case any bidder is seeking exemption from Experience Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation the buyer  Do you want to show documents uploaded by bidders to all bidders participated in bid?/  Bid to RA enabled/बिंड से रिवर्स नीलामी सिक्रिय किया Type of Bid/बिंड का प्रकार Two Packet Bid  Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के 2 Days	-	60 (Days)			
Organisation Name/संगठन का नाम  Office Name/कार्यालय का नाम  Tata Institute Of Fundamental Reseach  Total Quantity/कुल मात्रा  50  Item Category/मद केटेगरी  MSE Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से एमएसई छूट  Startup Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से स्टार्टअप छूट  Document required from seller/विक्रेता से मांगे गए दस्तावेज़  Certificate (Requested in ATC) *In case any bidder is seeking exemption from Experience Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation the buyer  Do you want to show documents uploaded by bidders to all bidders participated in bid?/  Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया  Type of Bid/बिड का प्रकार  Two Packet Bid  Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के 2 Days	Ministry/State Name/मंत्रालय/राज्य का नाम	Pmo			
Total Quantity/कुल मात्रा  Total Quantity/कुल मात्रा  Total Quantity/कुल मात्रा  So  Ruled Writing Papers as per IS 1848 (Q4)  MSE Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से एमएसई छूट  Startup Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से स्टार्टअप छूट  Document required from seller/विक्रेता से मांगे गए दस्तावेज   Certificate (Requested in ATC) *In case any bidder is seeking exemption from Experience Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation the buyer  Do you want to show documents uploaded by bidders to all bidders participated in bid?/  Bid to RA enabled/बिड से रिवर्स नीलामी सिक्रय किया  Type of Bid/बिड का प्रकार  Two Packet Bid  Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के 2 Days	Department Name/विभाग का नाम	Department Of Atomic Energy			
Total Quantity/कुल मात्रा 50  Item Category/मद केटेगरी Ruled Writing Papers as per IS 1848 (Q4)  MSE Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से एमएसई छूट  Startup Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से स्टार्टअप छूट  Document required from seller/विकेता से मांगे गए दस्तावेज़  Certificate (Requested in ATC) *In case any bidder is seeking exemption from Experience Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation the buyer  Do you want to show documents uploaded by bidders to all bidders participated in bid?/  Bid to RA enabled/बिंड से रिवर्स नीलामी सक्रिय किया  Type of Bid/बिंड का प्रकार  Two Packet Bid  Time allowed for Technical Clarifications during technical evaluation/तकनीकी मृत्यांकन के 2 Days	Organisation Name/संगठन का नाम	N/a			
Item Category/मद केटेगरी  MSE Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से एमएसई छूट  Startup Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से स्टार्टअप छूट  Document required from seller/विकेता से मांगे गए दस्तावेज़  Do you want to show documents uploaded by bidders to all bidders participated in bid?/  Bid to RA enabled/बिंड से रिवर्स नीलामी सक्रिय किया  Type of Bid/बिंड का प्रकार  Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के 2 Days	Office Name/कार्यालय का नाम	Tata Institute Of Fundamental Reseach			
MSE Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से एमएसई छूट  Startup Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से स्टार्टअप छूट  Document required from seller/विक्रेता से मांगे गए दस्तावेज़  Do you want to show documents uploaded by bidders to all bidders participated in bid?/  Bid to RA enabled/बिड से रिवर्स नीलामी सिक्रय किया  Type of Bid/बिड का प्रकार  Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के 2 Days	Total Quantity/कुल मात्रा	50			
Turnover/ अनुभव के वर्षों से एमएसई छूट  Startup Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से स्टार्टअप छूट  Document required from seller/विक्रेता से मांगे गए दस्तावेज़  Certificate (Requested in ATC) *In case any bidder is seeking exemption from Experience Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation the buyer  Do you want to show documents uploaded by bidders to all bidders participated in bid?/  Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया  Type of Bid/बिड का प्रकार  Two Packet Bid  Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के 2 Days	Item Category/मद केटेगरी	Ruled Writing Papers as per IS 1848 (Q4)			
and Turnover/ अनुभव के वर्षों से स्टार्टअप छूट  Document required from seller/विक्रेता से मांगे गए दस्तावेज  Do you want to show documents uploaded by bidders to all bidders participated in bid?/  Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया  Type of Bid/बिड का प्रकार  Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के 2 Days	l	No			
Document required from seller/विक्रेता से मांगेगए दस्तावेज़*In case any bidder is seeking exemption from Experience Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation the buyerDo you want to show documents uploaded by bidders to all bidders participated in bid?/NoBid to RA enabled/बिंड से रिवर्स नीलामी सिक्रय कियाNoType of Bid/बिंड का प्रकारTwo Packet BidTime allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के2 Days		No			
by bidders to all bidders participated in bid?/  Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया  Type of Bid/बिड का प्रकार  Two Packet Bid  Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के 2 Days	-	*In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by			
Type of Bid/बिंड का प्रकार  Two Packet Bid  Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के 2 Days	by bidders to all bidders participated in	No			
Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के 2 Days	Bid to RA enabled/बिंड से रिवर्स नीलामी सक्रिय किया	No			
during technical evaluation/तकनीकी मूल्यांकन के 2 Days	Type of Bid/बिंड का प्रकार	Two Packet Bid			
<u></u>	during technical evaluation/तकनीकी मूल्यांकन के	2 Days			
Inspection Required (By Empanelled Inspection Authority / Agencies preregistered with GeM)  No	Inspection Authority / Agencies pre-	No			
Evaluation Method/मूल्यांकन पद्धति Total value wise evaluation	Evaluation Method/मूल्यांकन पद्धति	Total value wise evaluation			

Bid I	Details/बिड विवरण			
Arbitration Clause	No			
Mediation Clause	No			
EMD Detail/ईएमडी विवरण				
Required/आवश्यकता	No			
ePBG Detail/ईपीबीजी विवरण				
Required/आवश्यकता	No			
MII Purchase Preference/एमआईआई खरीद वरीयता				
MII Purchase Preference/एमआईआई खरीद वरीयता	No			
MSE Purchase Preference/एमएसई खरीद वरीयता				
MSE Purchase Preference/एमएसई खरीद वरीयता	Yes			
1	31			

1. Purchase preference will be given to MSEs having valid Udyam Registration and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro. Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service and Buyer will decide eligibility for purchase preference based on documentary evidence submitted, while evaluating the bid. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for 25% (selected by Buyer) percentage of total quantity. The buyers are advised to refer the OM No. F.1/4/2021-PPD dated 18.05.2023 OM No.1 4 2021 PPD dated 18.05.2023 for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.

# Ruled Writing Papers As Per IS 1848 (50 packet)

## Technical Specifications/तकनीकी विशिष्टियाँ

\* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

Specification Name/विशिष्टि का नाम		Bid Requirement/बिंड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य		
Type and Colour	Colour of Ruled Lines	Blue, Black, Red		
Size and GSM	Size of Paper	A3		
	Grammage (GSM) (g/m2)	60		
Dimension Width of ruled sheet (mm)		Foolscape		
	Height of ruled sheet (mm)	420		
Packing	Number of sheets in a Pack (Nos)	100		
	Net weight per pack (kg)	1.5		

# Additional Specification Parameters - Ruled Writing Papers As Per IS 1848 (50 packet)

Specification Parameter Name	Bid Requirement (Allowed Values)
Requirement	PAPER MAPLITHO WHITE, RULED, BLUE COLOURED LINES SIZE:43 X 35 CM 60 GSM (REAM OF 500 SHEETS) BRAND: ANY BEST BRAND.

<sup>\*</sup> Bidders offering must also comply with the additional specification parameters mentioned above.

## Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती / रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Deepak Baghele	400005,Tata Institute of Fundamental Research (TIFR), 1 Homi Bhaba Road, New Navy Nagar, Colaba	50	15

# Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

## 1. Generic

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

#### 2. Generic

Bidder shall submit the following documents along with their bid for Vendor Code Creation:

- a. Copy of PAN Card.
- b. Copy of GSTIN.
- c. Copy of Cancelled Cheque.
- d. Copy of EFT Mandate duly certified by Bank.

#### 3. Scope of Supply

Scope of supply (Bid price to include all cost components): Only supply of Goods

## 4. Sample Clause

After award of contract – Successful Bidder shall have to get advance sample approved from buyer before bulk manufacturing / starting bulk supplies. Successful Bidder shall submit

samples for Buyer's approval, within 5 days of award of contract. Buyer shall, as per contract specifications framework, either approve the advance sample or will provide complete list of modification required in the sample within 7 days of receipt of advance sample. Seller shall be required to ensure supply as per approved sample with modifications as communicated by Buyer. If there is delay from buyer side in approval of advance sample – the delivery period shall be refixed without LD for the period of delay in sample approval. In case, the sample is found to have major deviations / not conforming to the Contract specifications, the buyer at its discretion may call for fresh samples for approval before allowing bulk supplies or may terminate the contract after notifying the deviations to the seller. Unless otherwise provided in the contract, all samples required for test shall be supplied by the contractor free of cost. Where under the contract, the contractor is required to submit an advance sample, any expenses incurred by the contractor on or in connection with the production of stores in bulk, before the sample has been approved unconditionally shall be borne by the Seller and he shall not claim any compensation in the event of such sample being found unacceptable by the Buyer / Consignee.

#### 5. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

Please quote for the following item

PAPER MAPLITHO WHITE, RULED, BLUE COLOURED LINES SIZE:43 X 35 CM 60 GSM (REAM OF 100 SHEETS) - 50 Pkt.

BRAND: ANY BEST BRAND.

if any query please contact Shri. M U. Waghmare

Tel 022 22782062/2276

# Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

- 1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
- 2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
- 3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
- 4. Creating BoQ bid for single item.
- 5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
- 6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
- 7. Floating / creation of work contracts as Custom Bids in Services.
- 8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for <u>attached categories</u>, trials are allowed as per approved procurement policy of the buyer nodal Ministries)
- 9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
- 10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
- 11. Creating bid for items from irrelevant categories.
- 12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
- 13. Reference of conditions published on any external site or reference to external documents/clauses.
- 14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

# This Bid is also governed by the General Terms and Conditions/ यह बिड सामान्य शर्तों के अंतर्गत भी शासित है

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो।बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

### ---Thank You/धन्यवाद---