



Bid Number/बोली क्रमांक (बिड संख्या):
GEM/2024/B/5243549
Dated/दिनांक : 02-08-2024

Bid Document/ बिड दस्तावेज़

| Bid Details/बिड विवरण | |
|--|--|
| Bid End Date/Time/बिड बंद होने की तारीख/समय | 12-08-2024 18:00:00 |
| Bid Opening Date/Time/बिड खुलने की तारीख/समय | 12-08-2024 18:30:00 |
| Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से) | 90 (Days) |
| Ministry/State Name/मंत्रालय/राज्य का नाम | Ministry Of Women And Child Development |
| Department Name/विभाग का नाम | Na |
| Organisation Name/संगठन का नाम | National Commission For Protection Of Child Rights (ncpcr) |
| Office Name/कार्यालय का नाम | Janpath New Delhi |
| Item Category/मद केटेगरी | Event or Seminar or Workshop or Exhibition or Expo Management Service - National; Workshop; Conceptualization and Planning, Coordination and Staffing, IT related work, Marketing and Promotion, Participation arrangements, Venue Development; Service pr.. |
| Contract Period/अनुबंध अवधि | 7 Month(s) 29 Day(s) |
| Years of Past Experience Required for same/similar service/उन्हीं/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष | 2 Year (s) |
| MSE Exemption for Years Of Experience/अनुभव के वर्षों से एमएसई छूट/ | Yes |
| Startup Exemption for Years Of Experience/अनुभव के वर्षों से स्टार्टअप छूट/ | Yes |
| Document required from seller/विक्रेता से मांगे गए दस्तावेज़ | Experience Criteria *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer |
| Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया | No |
| Type of Bid/बिड का प्रकार | Two Packet Bid |
| Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय | 2 Days |
| Evaluation Method/मूल्यांकन पद्धति | Total value wise evaluation |

Bid Details/बिड विवरण**Financial Document Indicating Price Breakup Required/मूल्य दर्शाने वाला वित्तीय दस्तावेज ब्रेकअप आवश्यक है**

Yes

EMD Detail/ईएमडी विवरण

Required/आवश्यकता

No

ePBG Detail/ईपीबीजी विवरण

Required/आवश्यकता

No

Splitting/विभाजन

Bid splitting not applied./बोली विभाजन लागू नहीं किया गया

MII Compliance/एमआईआई अनुपालन

MII Compliance/एमआईआई अनुपालन

Yes

1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to their meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
3. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.

Excel Upload Required/एक्सेल में अपलोड किए जाने की आवश्यकता :Financial Document - [1722601633.xlsx](#)**Additional Qualification/Data Required/अतिरिक्त योग्यता /आवश्यक डेटा****The Bidder must have successfully executed at least XX projects of any value in past 3 years of providing similar services to Central/State Government, PSUs or any other government organizations:As per Bid document****During the (full) duration of contract or contract period Service provider must have a dedicated**

team of manpower strength of XX to conduct events:As per Bid document

This Bid is based on Quality & Cost Based Selection (QCBS) . The technical qualification parameters are :-

| Parameter Name | Max Marks | Cutoff Marks | Qualification Methodology Document |
|---|------------------|---------------------|---|
| Credentials of work done, in NE Region (State/Dist/Block)- Adverted | 10 | 5 | View File |
| CSOs/NGOs having local presence and outreach | 10 | 5 | View File |
| Understanding of the tasks to be undertaken | 10 | 5 | View File |
| Prior experience of working with NCPCR, State CPCR, State Government/District Administration on Child Rights | 10 | 5 | View File |
| Venue for organizing Seminar/ Conferences, Workshops/ Conventions/ Colloquiums | 10 | 5 | View File |
| A) Other amenities provided while organizing Seminar/ Conferences, Workshops/ Conventions/ Colloquiums, B) Conference Resource Items etc., C) Proposed programme schedule format to be finalized in consultation with the Commission. | 10 | 5 | View File |
| Recommendation letter of any SCPCR/State Dept. of WCD/ Dist. Administration | 10 | 5 | View File |
| Presentation by service provider | 30 | 15 | View File |

Total Minimum Qualifying Marks for Technical Score: 50

QCBS Weightage(Technical:Financial):30:70

Presentation Venue:Will be informed over Email/ Telephone after opening the Bid. All bidders may upload documents containing contact details of the organization.

Pre Bid Detail(s)

| Pre-Bid Date and Time | Pre-Bid Venue |
|------------------------------|---|
| 06-08-2024 14:00:00 | Contact: Mr. Nikhil Kumar, Consultant, NCPCR, Phone: 011-23478268/69 Email: nikhil.ncpcr@nic.in, NCPCR, 5th Floor, Chandralok Building, 36, Janpath, New Delhi - 110001, |

Event Or Seminar Or Workshop Or Exhibition Or Expo Management Service - National; Workshop; Conceptualization And Planning, Coordination And Staffing, IT Related Work, Marketing And Promotion, Participation Arrangements, Venue Development; Service Pr.. (1)

Technical Specifications/तकनीकी विशिष्टियाँ

| Specification | Values |
|---|---|
| Core | |
| Location of event | National |
| State | NA |
| District | NA |
| pincode | NA |
| Nature of events | Workshop |
| Category of work required | Conceptualization and Planning , Coordination and Staffing , IT related work , Marketing and Promotion , Participation arrangements , Venue Development |
| Event premises | Service provider premise |
| Duration of event | Full day |
| Coverage of the event | Photography , Report Writing , Videography |
| Boarding | Lunch , Two High Teas , Separate space for lunch/dinner of the Chief Guest/ Resource Persons , Water Bottles |
| Inclusion for the event | Backdrop Standees , Certificates , Flower Decoration , Internet Facility , Laptop , Mike and Sound Setup , Printer , Projector , Stage , Welcome Lamp , Participation kit for attendees |
| Seating arrangement | Theatre Style |
| Addon(s)/एडऑन | |
| Additional Details/अतिरिक्त विवरण | |
| Estimated/ Indicative number of participants in the event | 100 |

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी**

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Number of event to be organized | Additional Requirement/अतिरिक्त आवश्यकता |
|----------------|---|---|---------------------------------|--|
| 1 | Rajesh | 110001,NCPCR,5th Floor,Chanderlok Building,36-Janpath | 1 | N/A |

Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

1. Generic

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

2. Generic

Bidder financial standing: The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is governed by the [General Terms and Conditions/सामान्य नियम और शर्तें](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions/सामान्य नियम और शर्तें is contradicted by the conditions stipulated in

Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो।बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

---Thank You/धन्यवाद---