



Bid Number/बोली क्रमांक (बिड संख्या): GEM/2024/B/5218501 Dated/दिनांक : 29-07-2024

Bid Document/ बिड दस्तावेज़

Bid D	etails/बिड विवरण
Bid End Date/Time/बिड बंद होने की तारीख/समय	08-08-2024 16:00:00
Bid Opening Date/Time/बिंड खुलने की तारीख/समय	08-08-2024 16:30:00
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	30 (Days)
Ministry/State Name/मंत्रालय/राज्य का नाम	Jammu & Kashmir
Department Name/विभाग का नाम	Power Development Department Jammu And Kashmir
Organisation Name/संगठन का नाम	Jammu And Kashmir State Power Development Corporation
Office Name/कार्यालय का नाम	Exhibition Ground Pdd Complex Srinagar
Total Quantity/कुल मात्रा	417
ltem Category/मद केटेगरी	File Folder Cover (V2) (Q4) , Paper weights (Q4) , Plain Copier Paper (V2) as per IS 14490 (Q4) , Staplers (V2) (Q3) , Report Cover (Q4) , paper or eyelet punches (Q4) , Diaries Printed - Plain - Register (Q4) , Exercise Notebook for English Writing (Q4) , Roller Ball Pen (V2) (Q4)
MSE Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से एमएसई छूट	No
Startup Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से स्टार्टअप छूट	No
Bid to RA enabled/बिंड से रिवर्स नीलामी सक्रिय किया	No
Type of Bid/बिंड का प्रकार	Two Packet Bid
Primary product category	Plain Copier Paper (V2) as per IS 14490
Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय	2 Days
Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)	No
Estimated Bid Value/अनुमानित बिड मूल्य	28500
Evaluation Method/मूल्यांकन पद्धति	Total value wise evaluation

EMD Detail/ईएमडी विवरण

Required/आवश्यकता	No
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ePBG Detail/ईपीबीजी विवरण

Required/आवश्यकता	No
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Splitting/विभाजन

Bid splitting not applied/बोली विभाजन लागू नहीं किया गया.

MSE Purchase Preference/एमएसई खरीद वरीयता

MSE Purchase Preference/एमएसई खरीद वरीयता	No
MSE Purchase Preference/एमएसई खराद परायता	INO

MII Purchase Preference/एमआईआई खरीद वरीयता

MII Purchase Preference/एमआईआई खरीद वरीयता	No
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1. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

File Folder Cover (V2) (150 pieces)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिंड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERAL REQUIREMENT	File suitable for the paper size	Foolscap size
	The file shall be made from	A single piece of paperboard (folding along a primary score line), A single piece of paper board (pasted calico strip inside the folder – over the centre fold)
	Width of calico strip	50 mm
	Attachment (for proper filing of papers)	Spring clip with mechanism (to easy transfer of paper in the file), Eyelets
	Number of eyelets	2 eyelets

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिंड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
	Tags for Files required	Yes, No
	Tags for Files shall be	N.A
	The folder cover sheet shall be	Non- laminated
DIMENSION AND GRAMMAGE	Length of the folder (minimum)	350 mm
	Width of folder (minimum)	240 mm
	Width of flap of bottom cover (minimum)	35 mm, 50 mm
	Thickness / GSM of folder cover sheet (Minimum)	280 GSM, 350 GSM
MATERIAL	Folder cover sheet material	Greyboard conforming to IS 2617 (with latest amendment)
PRINTING	The folder cover shall be with a box bearing 'file number'	Yes
	Inside of the top cover shall be printed with	Routine notes, N.A
	Folder cover shall be printed in	One colour, Four colours
PACKING	Each bundles shall be packed in	Carton boxes
TESTING AND CERTIFICATION	Test reports to be furnished to buyer on demand, if claimed to be available	N.A

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती /रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Fayaz Ahmad Drabu	182148,OFFICE OF THE EXECUTIVE ENGINEER, HRT DIVISION BHEP II CHANDERKOTE.	150	15

Paper Weights (6 pieces)

Technical Specifications/तकनीकी विशिष्टियाँ

* As per GeM Category Specification/जेम केटेगरी विशिष्टि के अनुसार

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिंड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
Material	Material	Glass
Weight	Weight (approx) (gm)	100, 125, 150, 175, 200
Transparency	Transparency	Transparent

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Fayaz Ahmad Drabu	182148,OFFICE OF THE EXECUTIVE ENGINEER, HRT DIVISION BHEP II CHANDERKOTE.	6	15

Plain Copier Paper (V2) As Per IS 14490 (35 ream)

Technical Specifications/तकनीकी विशिष्टियाँ

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Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिंड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य	
GENERAL REQUIREMENT	Technical specification of plain copier paper	BIS specification no. IS 14490:2018 (with latest amendment)	
	Grammage (Substance) of plain copier paper	75 g per square metre, 80 g per square metre	
	Sizes	A4	
	The product conforming to the requirement of ECO-Mark	Yes, No	
PACKAGING	Number of sheets in a ream	500 sheets	
TESTING AND CERTIFICATION	BIS marked	Yes (As Per Gazette Notification CG-DL-E-30062020- 220281 - copy Attached)	

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
	Availability of Test Report from Designated AHSP / NABL / ILAC accredited or Central Government Lab to prove conformity of products to the specification	Yes, No

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Verified and Signed Tp document	<u>View</u>

Consignees/Reporting Officer/परेषिती /रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Fayaz Ahmad Drabu	182148,OFFICE OF THE EXECUTIVE ENGINEER, HRT DIVISION BHEP II CHANDERKOTE.	35	15

Plain Copier Paper (V2) As Per IS 14490 (2 ream)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERAL REQUIREMENT	Technical specification of plain copier paper	BIS specification no. IS 14490:2018 (with latest amendment)
	Grammage (Substance) of plain copier paper	75 g per square metre
	Sizes	Legal
	The product conforming to the requirement of ECO-Mark	Yes, No

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिंड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
PACKAGING	Number of sheets in a ream	500 sheets
TESTING AND CERTIFICATION	BIS marked	Yes (As Per Gazette Notification CG-DL-E-30062020- 220281 - copy Attached)
	Availability of Test Report from Designated AHSP / NABL / ILAC accredited or Central Government Lab to prove conformity of products to the specification	Yes, No

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Verified and Signed Tp document	<u>View</u>
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Consignees/Reporting Officer/परेषिती /रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Fayaz Ahmad Drabu	182148,OFFICE OF THE EXECUTIVE ENGINEER, HRT DIVISION BHEP II CHANDERKOTE.	2	15

Staplers (V2) (2 pieces)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिंड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERAL REQUIREMENT	Staple suitable for using pin size	24/6
	Range of stapling	50 mm, 100 mm, 200 mm, 300 mm, 400 mm, As per Buyer's Requirement (to be indicated during bid creation)

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिंड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
	Capacity of staples	50 staples, 100 staples
BINDING AND DURABILITY TEST	Binding and Durability test (As per pin size)	25 numbers of 50 GSM white printing paper sheets(for 8 mm leg staples)

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Fayaz Ahmad Drabu	182148,OFFICE OF THE EXECUTIVE ENGINEER, HRT DIVISION BHEP II CHANDERKOTE.	2	15

Report Cover (40 pieces)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिंड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य	
Туре	Type Of Folder	Report Cover, Strip Plastic Folder	
Size	Paper size to which folder is suitable	A4, Foolscap	
colour	Colour of folder (Bottom Side)	Transparent, Coloured	
	Colour of folder (Top Side)	Transparent, Coloured	
Dimension	Thickness of folder (mm)	0.17, 0.4	
	Length of folder	305 mm for A4, 350 mm for Foolscap	
	Width of folder	225 mm for A4, 250 for Foolscap	
Physical characteristics	Binding/holding of paper by Plastic Clip., PVC binder strip		

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Fayaz Ahmad Drabu	182148,OFFICE OF THE EXECUTIVE ENGINEER, HRT DIVISION BHEP II CHANDERKOTE.	40	15

Paper Or Eyelet Punches (2 pieces)

Technical Specifications/तकनीकी विशिष्टियाँ

* As per GeM Category Specification/जेम केटेगरी विशिष्टि के अनुसार

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
Type and Material	Number of Hole	Two hole with puching distance 80mm
Dimension	Punching Diameter (mm)	5.5
Physical Characteristics	Capacity of Punch-80 GSM Paper (min) (Nos)	100

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Fayaz Ahmad Drabu	182148,OFFICE OF THE EXECUTIVE ENGINEER, HRT DIVISION BHEP II CHANDERKOTE.	2	15

Diaries Printed - Plain - Register (10 pieces)

Technical Specifications/तकनीकी विशिष्टियाँ

* As per GeM Category Specification/जेम केटेगरी विशिष्टि के अनुसार

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिंड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य	
Type of Diaries / Registers		RULED REGISTER	
Dimension	Dimension of Paper (Length X width) (mm X mm)	330 X 210	
	Dimension of Cover (Length X Width) (mm X mm)	330 X 210, 340 X 220	
Grammage (GSM)	Grammage of Paper (gsm)	60	
Binding Type of Binding		Hardcover Cloth Bound	
Content Content and Desciption		General Format	

Consignees/Reporting Officer/परेषिती /रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Fayaz Ahmad Drabu	182148,OFFICE OF THE EXECUTIVE ENGINEER, HRT DIVISION BHEP II CHANDERKOTE.	10	15

Exercise Notebook For English Writing (30 pieces)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिंड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य		
Cover Page	Lamination on cover page	with		
Paper	GSM of Paper	54, 80		
	Number of Pages (excluding cover page)	146, 194		
Printing	Number of colours used for printing on cover page	single colour, two colour, three colour, four colour		

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य	
Number of colours used for printing on inner pages		single colour, two colour, three colour, four colour	

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Fayaz Ahmad Drabu	182148,OFFICE OF THE EXECUTIVE ENGINEER, HRT DIVISION BHEP II CHANDERKOTE.	30	15

Roller Ball Pen (V2) (140 pieces)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERAL	Ink type	Light water-based Ink, Gel-Based Ink
REQUIREMENT	Colour of Ink	Black, Red, Green, Blue
	Line width/Tip sizes	0.5 mm, 0.7 mm
	The refill shall write a continuous line of (Minimum)	500 Meters, 750 Meters, 1000 Meters, 1200 Meters
MATERIAL	Pen Barrel made of	Metal with suitable corrosion resistant finish, Plastic, Metal with suitable corrosion resistant finish and plastic
	Material of Tube (Ink Container)	Plastic, Metal

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Fayaz Ahmad Drabu	182148,OFFICE OF THE EXECUTIVE ENGINEER, HRT DIVISION BHEP II CHANDERKOTE.	140	15

Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

1. Generic

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

2. Purchase Preference (State)

Bid reserved for MSE from the State of Bid Inviting Authority: Procurement under this bid is reserved for purchase from Micro and Small Enterprises from the State of Bid Inviting Authority having valid Udyam Registration and whose credentials are validated online through Udyam Registration portal. If the bidder wants to avail themselves of the reservation benefit, the bidder must be the manufacturer / OEM of the offered product on GeM. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible to participate in this bid. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service, and Buyer will decide eligibility based on documentary evidence submitted, while evaluating the bid. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.

3. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

Specification Requirement for Items

S.no.	Name of Ite	Brand	Qty.	Unit
1.	Paper Weight	Any Reputed Brand	06	Nos.
2.	Report Cover	Any Reputed Brand	40	Nos.

3.	Register 400 Pages	Any Reputed Brand	10	Nos.
4.	NoteBook S mall	Any Reputed Brand	30	Nos.
5.	A4 Sheet Ri ms 75 GSM	JK Paper	35	Nos.
6.	Legal Paper Rims	JK Paper	02	Nos.
7.	Stapler	Kangroo	02	Nos.
8.	Paper Punch	Kangroo	02	Nos.
9.	Pilot Pen (Blu e) V5	Pilot	50	Nos.
10.	Pilot Pen (Blu e) V7	Pilot	30	Nos.
11.	Pilot Pen (Re d) V5	Pilot	30	Nos.
12.	Pilot Pen (Bla ck) V5	Pilot	30	Nos.
13.	File Cover	Any Reputed Brand	150	Nos.

Any Bidder not fulfilling the specification shall be rejected outrightly.

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4. Sample Clause

After award of contract – Successful Bidder shall have to get advance sample approved from buyer before bulk manufacturing / starting bulk supplies. Successful Bidder shall submit

samples for Buyer's approval, within 5 days of award of contract. Buyer shall, as per contract specifications framework, either approve the advance sample or will provide complete list of modification required in the sample within 5 days of receipt of advance sample. Seller shall be required to ensure supply as per approved sample with modifications as communicated by Buyer. If there is delay from buyer side in approval of advance sample – the delivery period shall be refixed without LD for the period of delay in sample approval. In case, the sample is found to have major deviations / not conforming to the Contract specifications, the buyer at its discretion may call for fresh samples for approval before allowing bulk supplies or may terminate the contract after notifying the deviations to the seller. Unless otherwise provided in the contract, all samples required for test shall be supplied by the contractor free of cost. Where under the contract, the contractor is required to submit an advance sample, any expenses incurred by the contractor on or in connection with the production of stores in bulk, before the sample has been approved unconditionally shall be borne by the Seller and he shall not claim any compensation in the event of such sample being found unacceptable by the Buyer / Consignee.

Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

- 1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
- 2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
- 3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
- 4. Creating BoQ bid for single item.
- 5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
- 6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
- 7. Floating / creation of work contracts as Custom Bids in Services.
- 8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for <u>attached categories</u>, trials are allowed as per approved procurement policy of the buyer nodal Ministries)
- 9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
- 10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
- 11. Creating bid for items from irrelevant categories.
- 12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
- 13. Reference of conditions published on any external site or reference to external documents/clauses.
- 14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is also governed by the General Terms and Conditions/ यह बिड सामान्य शर्तों के अंतर्गत भी शासित है

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो।बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

---Thank You/धन्यवाद---