

**Bid Document/ बिड दस्तावेज़**

| Bid Details/बिड विवरण                                                                                            |                                                                                                                                                                                                                                    |
|------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Bid End Date/Time/बिड बंद होने की तारीख/समय                                                                      | 26-07-2024 14:00:00                                                                                                                                                                                                                |
| Bid Opening Date/Time/बिड खुलने की तारीख/समय                                                                     | 26-07-2024 14:30:00                                                                                                                                                                                                                |
| Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)                                        | 180 (Days)                                                                                                                                                                                                                         |
| Ministry/State Name/मंत्रालय/राज्य का नाम                                                                        | Ministry Of Home Affairs                                                                                                                                                                                                           |
| Department Name/विभाग का नाम                                                                                     | Central Armed Police Forces                                                                                                                                                                                                        |
| Organisation Name/संगठन का नाम                                                                                   | Assam Rifles                                                                                                                                                                                                                       |
| Office Name/कार्यालय का नाम                                                                                      | Hq Dgar                                                                                                                                                                                                                            |
| Item Category/मद केटेगरी                                                                                         | Goods Transport Service - Per Trip based Service - Packed Milk, Food Grains, Vegetables, Food Items, Livestock; Pickup DI; Light Duty                                                                                              |
| Contract Period/अनुबंध अवधि                                                                                      | 1 Year(s)                                                                                                                                                                                                                          |
| Minimum Average Annual Turnover of the bidder (For 3 Years)/बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का)    | 11 Lakh (s)                                                                                                                                                                                                                        |
| Years of Past Experience Required for same/similar service/उन्हीं/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष | 2 Year (s)                                                                                                                                                                                                                         |
| Past Experience of Similar Services required/इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है                          | Yes                                                                                                                                                                                                                                |
| MSE Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से एमएसई छूट                                 | No                                                                                                                                                                                                                                 |
| Startup Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से स्टार्टअप छूट                         | No                                                                                                                                                                                                                                 |
| Document required from seller/विक्रेता से मांगे गए दस्तावेज़                                                     | Experience Criteria, Bidder Turnover<br>*In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer |
| Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया                                                               | No                                                                                                                                                                                                                                 |
| Type of Bid/बिड का प्रकार                                                                                        | Two Packet Bid                                                                                                                                                                                                                     |

| Bid Details/बिड विवरण                                                                                                            |                             |
|----------------------------------------------------------------------------------------------------------------------------------|-----------------------------|
| Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय | 3 Days                      |
| Estimated Bid Value/अनुमानित बिड मूल्य                                                                                           | 2735200                     |
| Evaluation Method/मूल्यांकन पद्धति                                                                                               | Total value wise evaluation |

#### EMD Detail/ईएमडी विवरण

|                             |                     |
|-----------------------------|---------------------|
| Advisory Bank/एडवाइजरी बैंक | State Bank of India |
| EMD Amount/ईएमडी राशि       | 82056               |

#### ePBG Detail/ईपीबीजी विवरण

|                                                                        |                     |
|------------------------------------------------------------------------|---------------------|
| Advisory Bank/एडवाइजरी बैंक                                            | State Bank of India |
| ePBG Percentage(%) / ईपीबीजी प्रतिशत (%)                               | 3.00                |
| Duration of ePBG required (Months) / ईपीबीजी की अपेक्षित अवधि (महीने). | 18                  |

(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy./जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित कैटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज प्रस्तुत करने हैं। एमएसई कैटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable./ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए।

#### Beneficiary/लाभार्थी :

Establishment Officer  
Hq Dgar, Central Armed Police Forces, Assam Rifles, Ministry of Home Affairs  
(Drawing And Disbursing Officer)

#### Splitting/विभाजन

Bid splitting not applied/बोली विभाजन लागू नहीं किया गया.

#### MII Compliance/एमआईआई अनुपालन

|                               |     |
|-------------------------------|-----|
| MII Compliance/एमआईआई अनुपालन | Yes |
|-------------------------------|-----|

#### MSE Purchase Preference/एमएसई खरीद वरीयता

1. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

2. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.

3. Purchase preference will be given to MSEs having valid Udyam Registration and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service and Buyer will decide eligibility for purchase preference based on documentary evidence submitted, while evaluating the bid. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for 100% (selected by Buyer) percentage of total quantity. The buyers are advised to refer the OM No. F.1/4/2021-PPD dated 18.05.2023 [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.

4. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

5. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -

1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or
2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or
3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

#### **Additional Qualification/Data Required/अतिरिक्त योग्यता /आवश्यक डेटा**

**For transit insurance, determine the state of goods for insurance:**Not applicable

**X number (up to 100%) of vehicles demanded should have been provided in the past year to government agencies:**As per RFP

**X % (up to 100%) of vehicles demanded should have been provided in a single contract to a government agency in the past three years:**As per RFP

**Minimum X years (up to 5 years) of experience in related field:**As per RFP

**Geographic Presence in XX States:**Bidder should have registered office in contract operating area

**X number (up to maximum number of vehicles demanded or 30, whichever is lesser) of drivers demanded should be on payroll of Service Provider:**As per RFP

**X number (up to maximum number of vehicles demanded or 30, whichever is lesser) of fleet of vehicles demanded should owned by Service Provider:**As per RFP

**Additional SLA:**Download attached file No 1720782810.pdf through link scope of work for instruction regarding bid information

**Scope of Work:**[1720782810.pdf](#)

**Goods Transport Service - Per Trip Based Service - Packed Milk, Food Grains, Vegetables, Food Items, Livestock; Pickup DI; Light Duty ( 104 )**

**Technical Specifications/तकनीकी विशिष्टियाँ**

| Specification            | Values                                                          |
|--------------------------|-----------------------------------------------------------------|
| <b>Core</b>              |                                                                 |
| Nature of Goods          | Packed Milk , Food Grains , Vegetables , Food Items , Livestock |
| Type of Truck            | Pickup DI                                                       |
| Size / Weight of vehicle | Light Duty                                                      |
| Area of Operation        | Hilly + Plain Area                                              |
| <b>Addon(s)/एडऑन</b>     |                                                                 |
| Loading                  | NA                                                              |
| Unloading                | NA                                                              |
| Tracking System (GPS)    | NA                                                              |
| Transit Insurance        | NA                                                              |

**Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़**

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी**

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता            | Number of trips(Pickup and drop to specified location) | Additional Requirement/अतिरिक्त आवश्यकता |
|----------------|---------------------------------------------------------|------------------------|--------------------------------------------------------|------------------------------------------|
| 1              | Tejas Supekar                                           | 795142,35 Assam Rifles | 104                                                    | N/A                                      |

**Goods Transport Service - Per Trip Based Service - Packed Milk, Food Grains, Vegetables, Food Items, Livestock; Pickup DI; Light Duty ( 104 )**

**Technical Specifications/तकनीकी विशिष्टियाँ**

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| Nature of Goods          | Packed Milk , Food Grains , Vegetables , Food Items , Livestock |
| Type of Truck            | Pickup DI                                                       |
| Size / Weight of vehicle | Light Duty                                                      |
| Area of Operation        | Hilly + Plain Area                                              |
| <b>Addon(s)/एडऑन</b>     |                                                                 |
| Loading                  | NA                                                              |
| Unloading                | NA                                                              |
| Tracking System (GPS)    | NA                                                              |
| Transit Insurance        | NA                                                              |

#### Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

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|----------------|---------------------------------------------------------|------------------------|--------------------------------------------------------|------------------------------------------|
| 1              | Tejas Supekar                                           | 795142,35 Assam Rifles | 104                                                    | N/A                                      |

#### Goods Transport Service - Per Trip Based Service - Packed Milk, Food Grains, Vegetables, Food Items, Livestock; Pickup DI; Light Duty ( 104 )

#### Technical Specifications/तकनीकी विशिष्टियाँ

| Specification            | Values                                                          |
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| <b>Core</b>              |                                                                 |
| Nature of Goods          | Packed Milk , Food Grains , Vegetables , Food Items , Livestock |
| Type of Truck            | Pickup DI                                                       |
| Size / Weight of vehicle | Light Duty                                                      |
| Area of Operation        | Hilly + Plain Area                                              |
| <b>Addon(s)/एडऑन</b>     |                                                                 |
| Loading                  | NA                                                              |
| Unloading                | NA                                                              |
| Tracking System (GPS)    | NA                                                              |

| Specification     | Values |
|-------------------|--------|
| Transit Insurance | NA     |

**Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़**

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी**

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| 1              | Tejas Supekar                                           | 795142,35 Assam Rifles | 104                                                    | N/A                                      |

**Goods Transport Service - Per Trip Based Service - Packed Milk, Food Grains, Vegetables, Food Items, Livestock; Pickup DI; Light Duty ( 104 )**

**Technical Specifications/तकनीकी विशिष्टियाँ**

| Specification            | Values                                                          |
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| <b>Core</b>              |                                                                 |
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| Type of Truck            | Pickup DI                                                       |
| Size / Weight of vehicle | Light Duty                                                      |
| Area of Operation        | Hilly + Plain Area                                              |
| <b>Addon(s)/एडऑन</b>     |                                                                 |
| Loading                  | NA                                                              |
| Unloading                | NA                                                              |
| Tracking System (GPS)    | NA                                                              |
| Transit Insurance        | NA                                                              |

**Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़**

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी**

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| 1              | Tejas Supekar                                           | 795142,35 Assam Rifles | 104                                                    | N/A                                      |

## Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

### 1. Generic

**OPTION CLAUSE:** The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

### 2. Generic

**Bidder financial standing:** The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

### 3. Forms of EMD and PBG

Successful Bidder can submit the Performance Security in the form of Fixed Deposit Receipt also (besides PBG which is allowed as per GeM GTC). FDR should be made out or pledged in the name of

Drawing and Disbursing Officer, HQ DGAR

A/C (Name of the Seller). The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of Security Deposit, the FDR will be released in favour of bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Successful Bidder has to upload scanned copy of the FDR document in place of PBG and has to ensure delivery of hard copy of Original FDR to the Buyer within 15 days of award of contract.

### 4. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

**Earnest Money Deposit.** Scan copy to be sent alongwith Tender form and Original instrument for payment of Earnest Money Deposit (EMD) in physical form will be dropped in the tender box or will be sent by post clearly mentioning the RPF Number on the envelope and EMD. The bidder are required to drop/deposit the Bid Security (EMD) in the form of Account Payee as per Appendix H in favor of Drawing and Disbursing Officer, HQ DGAR (**payable at Shillong**) from nationalized bank. **EMD is to remain valid for a period of 180 days from the date of opening of technical bid.** The EMD must be dropped/deposited minimum 60 minutes prior to opening the technical bid in a sealed Tender Box placed in the Tender Room of Headquarters Directorate General Assam Rifles. The bidder will furnish all the information as sought online, regarding Bid Security (EMD). **In case of exemption of EMD, the copy of documents in support of exemption will have to be submitted in the sealed tender box minimum 60 minutes prior to opening of technical bid** and scanned copy of ibid documents is also required to be uploaded/submitted by the bidder online alongwith the bid.

### 5. Service & Support

Dedicated /toll Free Telephone No. for Service Support : BIDDER/OEM must have Dedicated/toll Free Telephone No. for Service Support.

## Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is governed by the [General Terms and Conditions/सामान्य नियम और शर्तें](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions/सामान्य नियम और शर्तें is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action

in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्यवाई का आधार होगा।

---Thank You/धन्यवाद---