

Note # 55**PROPOSAL FOR ADMINISTRATIVE APPROVAL AND APPROVAL FOR NIT
TERMS & CONDITIONS**

A. Brief of proposed contract;

1. <i>Name of the Contract</i>	MAINTENANCE CUM CALIBRATION OF OVERLOAD MONITORING SYSTEM IN LIFTS IN ALUMINA REFINERY, NALCO, DAMANJODI
2. <i>Department with dept code</i>	Electrical (1200-083)
3. <i>Nature of job</i>	Repetitive-Continuous- / Repetitive-intermittent / New but would be repetitive/ One-Time
4. <i>Nature of Expenditure</i>	Capital- / Revenue ; Budget Code:
5. <i>Type of job</i>	Works- / Service (Ref Pt. no. 1 of Note#9)
6. <i>Mode of tendering</i>	CPPP- / GeM

B. Details of existing/previous contract(s) for the job: Ref P/54-58 & P/1-20.

1. <i>Name of the contractor (s)</i>	M/s M icroedge Electronics Pvt Ltd
2. <i>Contract reference no(s) with date</i>	T&C/AR/03/eR-2291/W-2269 Date. 13-12-2021
3. <i>SAP PO no(s)</i>	5300006139
4. <i>Period of contract (s)</i>	36 Months
5. <i>Value of contract(s)</i>	Rs. 11,43,300/- excl. GST
6. <i>Approved estimate (including GST & excl. cost towards FIM)</i>	Rs. 13,75,290/- incl. GST
7. <i>Type of Tendering</i>	Proprietary through CPPP
8. <i>Similar work definition of last tender</i>	Not Applicable
9. <i>No of Vendors (Participated)</i>	01

10. No of Vendors qualified in Part-I bid	Not Applicable
11. Contract (s) finalized at (+/-) % of approved estimated value/rate	(-) 1.97%
12. Contract amendment till date if any	No
13. Value of work executed	Rs. 8,25,000/- upto 31-12-2023
14. Expiry date of the contract	31-12-2024
15. Performance of existing Contractor	Satisfactory

C. Details of proposed contract:

Details for present proposal :	
1. Contract period	36 Months (Ref SI No. A.6 of CPIF at P/54 of ToC)
2. Location of the job	Plant & Township premises / Contractor's premises / Outside Plant Premises- / (Ref SI No. A.1 of CPIF at P/54 of ToC)
3. Justification for the proposed contract	Plant requirement (Ref SI No. A.7 of CPIF at P/54)
4. Estimated Basic Value excl. GST in Rs.	Rs. 13,97,712/-
5. GST @ 18% in Rs.	Rs. 2,51,588/-
6. Estimated value of FIM	Rs. Nil
7. Total Estimated cost including GST & cost of FIM	Rs. 16,49,300/-
8. Basis of estimate	Existing work order rates plus escalation. (Ref Note#43)
9. Minimum Workable offer value wrt estimate, if applicable, as per cl no: 6.17 of contract manual	Not Applicable (Ref SI No. D.2b of CPIF at P/56)

[P/28](#) for SAP PR,
[P/43](#) for schedule of items and
[Note#43](#) for finance vetting.

10. Estimate, manpower and mandays reviewed & recommended by Industrial Engineering dept.	Yes, Ref Note#17
11. Estimate reviewed & recommended by Finance dept.	Yes, Ref Note#43
12. Vetting by law and HRD	Yes, Note#19 and Note#30
13. BG value for equipment/material taken outside plant	N.A (Ref Sl. No. D.4a of CPIF at P/56 of ToC)
14. BG / IB value against FIM for the works executed at Township/Plant premises in Rs.	BG: Rs NA ; IB: Rs NA (Ref Sl. No. D.4b of CPIF at P/56 of ToC)
15. Mobilization advance incorporated in SCC, if applicable	N.A (Ref Sl. No. D.5 of CPIF at P/56 of ToC)
16. Applicability of Labour charge escalation clause (on actual payment basis)	Not Applicable (Ref Sl. No. D.6 of CPIF at P/56 of ToC)
17. Applicability of POL/Material variation (as per cl no:4.4 of contract manual)	Not Applicable (Ref Sl. No. D.8 of CPIF at P/56 of ToC)
18. POL/Material component (%)	0(Zero)
19. Defect Liability Period	06 Months (Ref Cl. No. 9 of SCC at P/51-53 of ToC)
20. Payment terms	Monthly RA Bill (Ref Clause No. 5 of SCC at P/51-53)
21. Compensation for delay/ Any other Penalty Provision	As per Cl. no. 24 of GCC (Ref Sl No. D.11 of CPIF at P/57 of ToC)
22. Mode of tendering	Proprietary through GeM custom bid with approved vendors only. Offer from non-approved vendor will be considered as unsolicited & summarily rejected. (Ref Sl. No. E.1 of CPIF at P/57 of ToC)
23. Approval copy of GM for single nominated/ proprietary case enclosed.	Attached to ToC at P/30 .
24. No. of Vendors	01(One), M/s Microedge Electronics Pvt. Ltd, Chennai

25. <i>Basis of selection of Vendors for LTE</i>	Not Applicable
26. Pre-Qualifying Techno-commercial (Acceptance/ Rejection) criteria of part-I bid	Not Applicable
27. Pre-Qualification Criteria-Technical endorsed by GGMS	Not Applicable
28. Declaration on generic nature of PQC given by proposer/technical committee	Not Applicable
29. <i>Joint venture/Consortium bidding, if applicable</i>	Not Applicable (Ref SI No E.4e of CPIF at P/57 of ToC)
30. <i>Applicability of pre-bid meeting/conference</i>	Not Applicable (Ref SI No E.4f of CPIF at P/57 of ToC)
31. <i>Applicability of integrity pact.</i>	Not Applicable
32. <i>No of agencies required for award of work</i>	01 (Ref SI. No. E.5 of CPIF at P/57 of ToC)
33. <i>Ratio/ modality of splitting of the work if the job is to be awarded on more than one agency</i>	Not Applicable
34. <i>EMD amount</i>	Rs. 10,000/-
35. <i>Tender Fees</i>	Not Applicable
36. <i>Validity period of offers</i>	60 days
37. <i>SOW & Job Specifications</i>	Attached at P/38
38. <i>Special Conditions of Contract</i>	Attached at P/51-53
39. <i>Additional Conditions</i>	GCC of NALCO & GTC of GeM
40. <i>Schedule of items</i>	Attached at P/43
41. <i>Format for Quotation</i>	As per GeM Custom bid process
42. <i>Applicability of 4.7 clause of Contract Manual for tendering</i>	Not Applicable

43. SAP PR no / GL Descr. / Cost Center Descr.	9400000623 (Ref P/28)
44. Status of In-principle approval, if applicable	Not applicable (Ref SI No. D.14 of CPIF at P/57)
45. Manager-in-Charge of the contract	GM (Electrical)
46. Applicability of GST	Yes
47. Applicability of ITC on GST	To be confirmed by finance
48. Service Accounting Code(SAC) of the contract	To be confirmed by finance
49. Applicability of Income Tax Deduction at source	Yes
50. Tax code/s for preparation of SAP PO	To be confirmed by finance
51. Applicable DoP clause no.	3.20 & 3.A.1.d
52. Approving authority	GM(Elect)

- D. Security Deposit will be applicable as per GCC.
- E. All relevant guidelines issued by Govt. of India will be incorporated in the tender document.
- F. Since the present job is not splittable, hence order shall be awarded on L1 bidder who may MSE or non MSE.
- G. Ref Pt. no. 1 of [Note#09](#) , User has mentioned that proposed job comes under service category. Hence, Bidding shall be done through Government e-marketplace portal (GeM portal) & offers shall be invited through GeM portal. Also, User has enclosed the GEMARPTS for the subject service at [P/49](#) , indicating that required service category is not available in GeM. Hence, Tendering and award of contract shall be done as per GeM Bid procedure.
- H. Ref Pt no. 5 of Note#09, User has stated that w.r.t last contract, eR-2291/W-2269, the following change have been made: **(i)** In SOW- No change **(ii)** In SOI- No change **(iii)** In SCC- Clause no. 15 is added. There is no other change in technical terms or conditions in the proposed contract proposal.
- I. User's specific SOW/SCC/Schedule of items is applicable to this contract. In addition, Nalco's GCC and GeM's Terms and conditions are also applicable for this contract.

- J. Offer Evaluation: The evaluation of offer shall be done on overall L-1 basis (incl GST) considering all the items of schedule of items.
- K. Ref Cl. E.1a of CPIF, User has indicated that this is proprietary case and tender will be floated to M/s Microedge Electronics Pvt. Ltd, Chennai. Accordingly following provision will be added in SCC/schedule of items for information of bidders "This is a proprietary tender and only the NALCO approved vendors can participate in this tender. The bidders to whom bid invitation has been sent through "Invite Bidder" option in the GeM portal can participate in this tender. The offers of any other bidders (to whom invitation to participate in the bid has not been sent through GeM portal) will be treated as unsolicited and will be summarily rejected" Inv
 itation will be sent to these proposed bidders through GeM "Invite bidder option".
- L. In GeM Custom Bidding, there is no provision of quoting rates against individual items of schedule of items, the bidder can quote only lumpsum price (incl. GST) for the tender. Since there is only one item, hence Quantity will be mentioned in the tender and bidder will be asked to quote lumpsum price for three years, unit rate will be derived by Nalco by dividing lumpsum rate with qty. L-1 bid as evaluated on GeM will be based on lumpsum quoted amount incl GST.
- M. The technical specifications approval for the proposed contract has been accorded by CA at [Note#52](#) .
- N. A draft NIT is attached at ToC at [P/64-223](#) .
- O. With the above details and all other contractual aspects as proposed by the user and subsequently recommended IE, LAW, HR & Finance departments as recorded at pre-pages, administrative approval may be accorded to float the tender for the job of " **MAINTENANCE CUM CALIBRATION OF OVERLOAD MONITORING SYSTEM IN LIFTS IN ALUMINA REFINERY, NALCO, DAMANJODI** " at a total estimated cost of **Rs. 16,49,300/-** (incl. GST & FIM, FIM is Nil) for a period of **36 months** on proprietary basis. Tender shall be floated through GeM portal.

Total financial implication for administrative approval is **Rs. 13,97,712/-** Net of ITC.

Submitted for Financial Concurrence, administrative approval and approval of NIT terms and conditions.

GM(Elect) is the CA for approving above proposal as per clause no. 3.20 read with clause no. 3.A.1.d & 3.A.10.a of DoP.

1. Proposal for administrative approval for tendering & approval of NIT terms and conditions at Note# [55](#) may be considered for f.c. & approval by C.A.
2. Draft NIT documents are enclosed at P/ [64-223](#).
3. GM(Elect) is the CA for approving above proposal as per clause no. 3.20, read with clause nos. 3.A.1.d & 3.A.10.a of DoP.

HOD(T&C) - Not in position

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Note # 57

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Note # 58

<u>Financial concurrence for Administrative approval</u>		
SI No	Description	Detail observations
1	Name of the Work	MAINTENANCE CUM CALIBRATION OF OVERLO MONITORING SYSTEM IN LIFTS IN ALUMINA REFINER NALCO, DAMANJODI
a	Nature of contract	Repetitive-intermittent
b	Type of contract	Service
2	Name of the Department	Electrical (1200-083)
3	Type of Expenditure.	Revenue
4	Existing W.O Value	Rs. 11,43,300.00 (excluding taxes)
5	Existing W.O No	T&C/AR/03/eR-2291/W-2269 Date. 13-12-2021
6	Expiry date of existing order	31/12/2024
7	Proposed Contract period.	36 months
8	Financial implication of the proposal.	
	i) Works cost	Rs. 1,397,712/-
	iv) GST @18%	Rs. 251,588/-
	Cost for Administrative Approval	Rs. 1,397,712/-
	Total Value with GST	Rs. 1,649,300/-
9	Financial Concurrence No.	WK7312 (Rs.1,16,476/-), WK7313 (Rs.4,65,904/-) WK7314 (Rs.4,65,904/-) & WK7315 (Rs.3,49,428/-) dat 07.11.2024
10	Basis of estimate	LPO + Labour escalation
11	Payment terms	Monthly RA Bill
12	Defect liability period	6 Months
13	Splitting of work	Not Applicable
14	Proposed Mode of Tendering.	GeM

	Type of Tendering	Proprietary
	Format of Quotation	As per GeM Custom bidding process
	Proprietary certificate	YES (P/30)
15	PQC - Financial	NA
16	Labour charge Escalation Clause.	NOT APPLICABLE
17	Applicability of GST RCM	NO
18	ITC	Applicable
19	PR Number	9400000623 (Ref. P/28)
20	SAC	995469
21	GST Tax Code for RFQ/PO	I3
22	ITC Rate and Category	GST18%-ITC
23	GL Code	531104
24	Cost Center	1230300
25	NIT & changes over GCC,SCC & Contract manual.	No
26	Whether this service is available in GeM Portal.	No. User has attached the GeMARPTS (P/49)
27	Technical Specification Approval	Technical Specification approved by C.A under Note#52

Recommendation:

- Proposal to accord administrative approval and NIT terms & Conditions (Draft NIT placed at P/64-223 ToC) to MAINTENANCE CUM CALIBRATION OF OVERLOAD MONITORING SYSTEM IN LIFTS IN ALUMINA REFINERY, NALCO, DAMANJODI with total financial implication of Rs.13,97,712/-.

Competent Authority

GM(Elect)

DoP Clause

3.20 read with clause no. 3.A.1.d & 3.A.10.a of DoP

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Note # 59

As proposed at Note # 55 , administrative approval and approval for draft NIT terms and conditions (ToC P/64-223) for floating tender through GeM for the work " MAINTENANCE CUM CALIBRATION OF OVERLOAD MONITORING SYSTEM IN LIFTS IN ALUMINA REFINERY, NALCO, DAMANJODI " for a period of 36 months with an estimated cost of Rs.13,97,712/- (Net of GST ITC) may be considered for approval of CA. Necessary fund booking for the estimated cost of the work has been done.

GM(Electrical) is not in place.

Submitted for CCFA and approval of GGM(O&M) as per DoP Clause No.3.20 read with Clause No.3.A.1.d please.

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Note # 60

Recommended for Administrative approval & NIT approval by GGM(O&M), in absence of any GM(Elect), under DoP clauses No. 3.20 and 3.A.1.d respectively, as per [Note#59](#).

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Note # 61

Approved as recommended at N#60.

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