

Discussed.

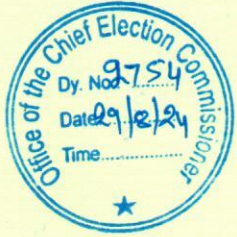
The IT Division procures the cartridges. Various sections request cartridges online. The IT-I Section issues the cartridges only after getting a verification report from the AMC engineer.

A separate circular has been issued for minimising the cartridges used (14/C). Circulars have also been issued requesting the Divisions/Sections/Offices to review and rationalise use of cartridges (115 to 120/C)

The consumption of cartridges in various divisions/offices from 01.01.2024 to 30.06.2024 is also communicated to all the divisions/sections.

In the light of the above facts, approval is sought for the procurement of cartridges as proposed under Para-X of 7/N.

For kind approval.



[Signature]
28/08/24
(H.R. Srinivasa)
Special Officer

As concerned by sec. 7/N.

~~CEC~~

[Signature]
28/8/24

Spd office (RTI) : Out of Delhi

DDG (SG):

Sony (AKP)

Sanku Gupta
02/9/2024

Sh. Manjesh

[Handwritten notes]
08/09/24
29/09
SO (RTI)
Per
31/9/24