

1. Evaluation Criteria of the Successful bidder: -

S · N	Criteria	Range				
1	Total years of experience in the field of Housekeeping services in Healthcare Institutions (Determined from years of incorporation) firms less than 3 years' experience will not be considered. (Total 25 marks)	>3 upto 5 years	> 5 up to 7 years	> 7 up to 10 years	> 10 up to 15 years	> 15 years
		5 marks	10 marks	15 marks	20 marks	25 marks
2	Total average annual turnover for last three financial years (Total 25 marks)	> 1.00 Cr up-to 1.25 Cr	> 1.25 Cr. up to 1.50 Cr.	> 1.50 Cr. up to 1.75 Cr.	> 1.75 Cr. up to 2.00 Cr.	> 2.00 Cr.
		5 marks	10 marks	15 marks	20 marks	25 marks
3	Total number of manpower on roll. Firms with current outsourced manpower less than 100 will not be Considered Authenticated copy of muster roll of September month to be attached (Total 25 marks).	10 to 200	200 to 300	300 to 400	400 to 500	> 500
		5 marks	10 marks	15 marks	20 marks	25 marks
4	Satisfactory work performance & work plan presentation related to Manpower, Machinery and Materials (Total 15 marks)	Satisfactory Performance & work plan: - 15 marks (Site visit by a committee if required). Presentation of the work plan in consonance with the tender document and guidelines,				
5	ISO Certificate (Proof Copy) 10 Marks	10 Marks				

Note:

Minimum score for the technical bid shall be 25 marks for technical qualification. The price bid of only those bidders who qualify the technical qualifications and score minimum of 25 marks shall be considered for further process.

2. Bid evaluation criteria and selection procedure

A two-stage procedure shall be adopted for evaluating the proposals. The selection will be done using **Quality cum Cost Based Selection (QCBS)** process. 30% weightage would be given to the Technical evaluation and 70% weightage would be given to the financial bid.

3. Evaluation Criteria for Financial Proposal

The price bids of only those firm/agencies who qualify technically will be opened. The lowest responsive bid will be given a financial score of 100 and the other proposals will be given financial score that are inversely proportionate to their cost bids. Financial bids declared non-responsive will be awarded zero marks.

For e.g. assuming that out of technically qualified bids a firm "A" who has quoted ₹ 5,00,000/- is lowest one, it will be given a financial score of 100. Other technically qualified firms who have quoted above ₹ 5,00,000/- will be given the financial score as worked out in the following examples.

<u>Firms</u>	<u>Bid Rate</u>	<u>Financial Score</u>
Firm "B" -	₹ 6,00,000/-	$500000/600000 \times 100 = 83.33$
Firm "C" -	₹ 7,00,000/-	$500000/700000 \times 100 = 71.43$
Firm "D" -	₹ 8,00,000/-	$500000/800000 \times 100 = 62.50$

To work out the combined score the following formula will be used:

Total points = {T(w) x T(s)} + {F(w) x F(s)} where T (w) stands for weight of the technical proposal

T (s) stands for technical score

F (w) stands for weight of the financial proposal

F (s) stands for financial score as worked out above

For e.g. if a firm score 50 marks in technical bid and 70 marks in financial bid the total points will be worked out as follows: -

$$\{T(w)/100 \times T(s)\} + \{F(w)/100 \times F(s)\}$$

$$(30/100 \times 50) + (70/100 \times 70)$$

$$\text{Total} = 15 + 49 = 64 \text{ Points.}$$

The proposals will be ranked in terms of total points scored. The proposal with the highest total points (H-1) will be considered for award of contract.

- Bidders shall disclose all information correctly in forms I to VII. Concluding or submitting wrong / incomplete information in any of the forms will result in summary rejection of bidders/ cancellation of tender.