

Noting 623

As per orders at [Notings: 619](#) above, the meeting of the Purchase Committee for purchase of Desktop Computers, Multi-function Printers, UPS, Cartridges and Office Stationaries for official use of DoWR was held on 28.05.2024 at 3.30 PM under the Chairmanship of Smt. Manjulata Swain , Special Secretary.

The proceeding of the meeting is placed at [1 Proceeding of the purchase committee meeting held on 28.05.2024'Page1](#) .

1. The Committee recommended to purchase 25 (twenty five) nos. of Desktop Computers out of 45 nos. of required Desktop Computers (HP Intel Core i5, Windows 11 or higher, RAM 8GB, SSD 512 MB., Display 21.5 inch or higher). Besides, 4 (four) nos. of HP Laserjet MFP M 329 DW Multifunction Printers, 2 (two) nos. of Canon Multifunction Printer iR2925 Series & 22 (twenty two) nos. of Microtek 600 VA UPS are also required for official use in this Department **through GeM** as mentioned below.

Details of Desktop Computers, Multifunction Printers & UPS to be purchase through GeM:

Sl. No	Articles	Approx. GeM price per unit (Rs.)	Quantity required	Total approx. GeM price (Rs.)
1	HP Desktop Computer (Intel Core i5, Windows 11 or higher, RAM 8GB, SSD 512 MB. 21.5 inch display)	74000	25	18,50,000/-
2	HP Laserjet MFP M 329DW Multifunction Printer	39000	4	1,56,000/-
3	Canon Multifunction Printer iR2925 Series	210000	2	4,20,000/-
3	UPS (Microtek 600VA)	3000	22	66,000/-
	Total			24,92,000/-

The above articles will be purchased through **GeM Portal** and the required funds will be met from the available balance of **Rs. 25,00,000 /- under HOA 090-1556-78118-000-Upgradation of Computer facilities for FY 2024-25 .**

- b. The Committee recommended to purchase 130 (One hundred thirty) nos. of Cartridges for official use of Officers and Sections of DoWR through **GeM** as mentioned below:

Sl. No.	Name of Cartridge	Present Stock	Required Quantity	Approx. GeM Price (Rs. Total)
1	CANON 054 CMYK COLOR SET	1	4 (2+2)	1,60,000/-
2	HP 416 A COLOR SET	NIL	8 (2+2+2+2)	1,60,000/-
3	HP 79A	1	8(4+4)	35,000/-
4	HP 110A	4	10(5+5)	45,000/-
5	HP 88A	12	50	2,00,000/-
6	HP 77A	6	30(15+15)	2,70,000/-
7	HP137X	2	8(4+4)	50,000/-
8	CANON51A	1	4	15,000/-
9	CANON 90	NIL	4	40,000/-
10	PRINTRONIX P8000	1	4	45,000/-
	Total			10,20,000/-

The above articles will be purchased through **GeM Portal** and the required funds will be met from the available balance of **Rs.12,00,000/- under HOA 090-1556-78012 Computer Consumable for FY 2024-25** . The committee also decided to refill the blank original cartridges of best quality for use in different printer installed in this Department.

c. The Committee also recommended to purchase Office Stationaries for official use of Officers and Sections of DoWR in phase manner as **through GeM** as mentioned below:

SL. NO	ARTICLES	PRESENT STOCK	REQUIRED QUANTITY
1	ALL OUT LIQUID	10	80
2	AAA BATTERY	37	120
3	AA BATTERY	47	120
4	BOUND REGISTER	7	12No - 30
5	CELLO TAPE	20	50
6	COFFEE MUG	0	2Sets
7	CUP & SAUCER (SUPERIOR QUALITY)	21	60 (20+20+20)
8	COLOUR FLAG	12	150
9	CALCULATOR (CASIO)	0	30
10	CLOTH (SALU RED)	0	20 Meter
11	DUSTING CLOTH	25	50
12	DAKPAD	0	40
13	DINNER SET	0	2 Set
14	ENVELOPE (A3 Cotton)	2 packet	10 packet
15	ENGAGEMENT STAND	11	10
16	ELLECTRIC KETTLE(PRESTIGE - BIG)	3	20
17	FEVISTICK (Small)	5	60
18	GLASS TUMBLER	16	80 packet(40+40)
19	GLASS COVER (SPECIAL)	43	120

20	GUM LIQUID	26	100
21	HOLDER PEN	41	50-Blue
		35	50-Red
22	HIGHLIGHTER (FABER CASTELL)	41	100
23	KNIFE	0	20
24	NAPKIN (Hand Towel)	30	60
25	NAPHTHALENE	16	60(Packet)
26	PAPER WEIGHT	28	50
27	PEN STAND (SINGLE)	1	150
28	PEN STAND (4 HOLDER)	10	30
29	PUNCHING MACHINE	29	60
30	PLASTIC FOLDER	260	2000
31	PLASTIC DUSTBIN (COVER)	11	30
32	PENDRIVE(USB 3)	16	40- 16 Gb
		0	PILOT V5-60
33		85	Blue-450
	PEN/GEL(ORDINARY)	32	Red-250
34	PEN (OFFICERS)	0	50
35	REFILL (JOTTER)	10	60
36	ROOM SPRAY	110	160 (80 + 80)
37	STAMP PAD (FABER CASTELL)	10	40
38	STAPLER (SMALL)	76	60
39	STAPLER (BIG)	5	10
40	STAPLER PIN(SMALL)	65	160
41	STAPLER PIN(BIG)	18	20
42	SUTULI (JUTE)	2	100
43	SANITIZER (BIG, 500ML)	18	60
44	TURKISH TOWEL (BIG)	35	240(40+40+40+40+40+40)
45	THERMOFLASK (MILTON-BIG)	42	40(20 + 20)
46	TELEPHONE PLAIN(BETTLE)	0	40(20 + 20)
47	TELEPHONE TELE TWIN (1+1 BETTLE)	0	10
48	TAG	250	700
49	UPS BATTERY(EXIDE 12V)	10	30(15+15)
50	UMBRELLA	0	4
51	BAG (WATERPROOF)	0	4
52	VIM LIQUID(250ML)	12	50
53	WATER BOTTLE (STEEL - 1 L)	35	120(40+40+40)
54	WHITE FLUID (FABER CASTELL)	30	55
55	WRITING PAD(LUXOR Spiral)	40	100
56	WALL CLOCK (AJANTA)	7	25
57	XEROX PAPER (A4 JK RED)	115	1500 (500+500+500)

The above articles will be purchased through **GeM Portal** and the required funds will be met from the available balance **under HOA-090-1556-08001-506-Other Contingencies for FY 2024-25 & HOA 091-2725-08001-506-Other Contingencies for FY 2024-25.**

Now the file may be submitted to Additional Chief Secretary to Govt., DoWR for kind perusal and necessary orders.

Enclosures

- Outgoing Dak [1](#) Date 20-Jun-2024 12:45:21 has been added
- Incoming Dak [15259/WR/2024](#) Date 21-May-2024 11:10:22 has been added
- Outgoing Dak [13944](#) Date 17-May-2024 13:18:14 has been added

Mohit Kumar Naik (Assistant Section Officer,Water Resources),20-Jun-2024 17:44:24

Noting 624

[Notings: 623](#) above explain in detail towards procurement of Desktop Computers, Printers, UPS, Cartridges and Office Stationaries through GeM for official use of this Department.

For the purpose a meeting of the **Purchase Committee** for purchase of Desktop Computers, Multi-function Printers, UPS, Cartridges and Office Stationaries for official use of this Department was held on 28.05.2024 at 3.30 PM under the Chairmanship of Smt. Manjulata Swain, Special Secretary to Govt. in her Office Chamber.

The proceeding of the said meeting is placed at [1 Proceeding of the purchase committee meeting held on 28.05.2024'Page1](#) for kind perusal and approval.

The Committee recommended to purchase 25 (twenty five) nos. of Desktop Computers out of 45 nos. of required Desktop Computers (HP Intel Core i5, Windows 11 or higher, RAM 8GB, SSD 512 MB., Display 21.5 inch or higher). Besides, 4 (four) nos. of HP Laserjet MFP M 329 DW Multifunction Printers, 2 (two) nos. of Canon Multifunction Printer iR2925 Series & 22 (twenty two) nos. of Microtek 600 VA UPS **through GeM Portal.**

The details of above articles along with Cartridges and Office Stationaries are tabulated and placed in above office note at [Notings: 623](#) may be seen .

Kind approval of ACS may be obtained to procure above articles through **GEM Portal** and the required funds will be met from the available balance as follows:

SL. No	Item / Articles	HoA	Available balance
1	Desktop Computers, Multifunction Printers & UPS	HOA 090-1556-78118-000-Upgradation of Computer facilities for FY 2024-25.	Rs. 25,00,000 /
2	Cartridges	HOA 090-1556-78012 Computer Consumable for FY 2024-25.	Rs.12,00,000/-
3	Office Stationaries	HOA-090-1556-08001-506-Other Contingencies for FY 2024-25 & HOA 091-2725-08001-506-Other Contingencies for FY 2024-25.	Rs.8,97,325/-

Submitted for favour of kind approval.

Md Ragib Shakil (Under Secretary,Water Resources),21-Jun-2024 15:47:09

Noting 625

Notes preceding explain .

This is regarding the recommendation of the Purchase Committee held in its meeting for purchase of Desktop Computers, Multi-function Printers, UPS, Cartridges and Office Stationaries for official use of this Department was held on 28.05.2024 at 3.30 PM.

1. The [1 Proceeding of the purchase committee meeting held on 28.05.2024'Page1](#) may kindly be approved.
2. The proposal to procure the articles through GEM Portal as per the funds provision made below may be approved as per the recommendation of Purchase Committee.

SL. No	Item / Articles	HoA	Available balance
1	Desktop Computers, Multifunction Printers & UPS	HOA 090-1556-78118-000-Upgradation of Computer facilities for FY 2024-25.	Rs. 25,00,000 /
2	Cartridges	HOA 090-1556-78012 Computer Consumable for FY 2024-25.	Rs.12,00,000/-
3	Office Stationaries	HOA-090-1556-08001-506-Other Contingencies for FY 2024-25 & HOA 091-2725-08001-506-Other Contingencies for FY 2024-25.	Rs.8,97,325/-

Submitted for kind orders.

Manjulata Swain (Special Secretary,Water Resources),24-Jun-2024 17:44:38

Noting 626

Approved.

Anu Garg (Additional Chief Secretary,Water Resources),29-Jun-2024 07:07:13

Noting 627

Manjulata Swain (Special Secretary,Water Resources),29-Jun-2024 11:46:53

Noting 628

Md Ragib Shakil (Under Secretary,Water Resources),29-Jun-2024 13:43:02

This is a System Generated Report. Signature is not required.

Print has been taken by Mohit Kumar Naik, Assistant Section Officer on 12-Aug-2024 14:40:17