

- 2/11 -

There is abundant need of photocopier machine in Record Room as thousands of pages are of copies generated owing to issue of certified copies. The work of the Record Room will come to stand still in the absence of the photo copier machine.

If considered, the file may be placed before the Secretary, BOR for kind orders to purchase one advanced version of copier machine of Canon make with condition of buy back of old unused machine of Record Room.

For Order

V.S. (Niz)

20/12/2024.

Notes at pre-page and above for kind perusal.

If considered, the file may be placed before the Secretary, BOR, for passing necessary orders, to purchase one advanced version of copier machine of Canon make, for the Record Room, with condition of buyback of old unused machine of the Record Room, for official use.

Submitted for kind orders

20.12.24

Additional Secretary Nizamat

A

3/A.

NOTE SHEET

Notes from 1/A.

File No -
II(A) - 04/2024

The requisition received for procurement of copier machine for Record Room at Z/C may kindly be perused.

Hence, one advanced version

{ copier machine may kindly be purchased through Gem Portal as suggest at A. page.

Sery. BoR

Sy
23/12/2024

Addl. Secretary
Board of Revenue, Odisha
Cuttack

Note (A) - page 3/2 - as proposed

Sharma.

23/12/24
Secretary
Board of Revenue
Odisha, Cuttack