


**SD - OTE TERMS AND CONDITIONS**

**ITEM: MOUNTING OF REDUCTION GEAR UNIT WITH ELECTRIC SPEEDOMETER SENDING UNIT ASSY/  
172.44.003CB-ACB QTY – 56 Nos.**

1. Non-Disclosure Declaration Certificate (on Bidder Letter Head) to be uploaded by the firm while submitting their bid.
  - i) I M/s. .... hereby declare that I shall not disclose the contract or any provision, specification plan, design, pattern, sample or information thereof to any third party during and after expiry of contract.
  - ii) If defying the norms as per the contract, a legal action may be taken against me as per the existing rules.
2. The successful bidder has to submit Pre-Integrity pact for the cases more than 05 Crores in the prescribed format before concluding the contract.
3. Offer of the firm already holding HVF Source Development orders and established firms for the same item, will not be considered.
4. Delivery period: 6 months for pilot sample, 3 months for BPC & 6 months for bulk.
5. Despatch: Delivery at HVF Avadi.
6. Payment: 100% within 30 days from the date of generation of CRAC (Consignee Receipt and Acceptance Certificate).
7. Warranty: 12 months from the acceptance of stores at HVF.
8. Inspection: CGM, HVF, Avadi.
9. PSD: 3% of contract value (applicable if total value is more than Rs.10 lakhs) to be paid within 30 days of receipt of Supply Order (SO) failing which SO will be cancelled. Supplier has to lodge Performance Security Deposit (PSD) in the form of an Account Payee Demand Draft / Banker Cheque, Fixed Deposit Receipt from a commercial Bank, Bank Guarantee from a commercial Bank or online payment in an acceptable form safeguarding the purchaser's interest in all respects. It should be drawn in favour of ARMOURED VEHICLE NIGAM LTD (AVNL) – HEAVY VEHICLES FACTORY. PSD is not necessary for contracts valuing up to 10 lakh. However, the percentage of PSD may increase / decrease as per government orders.
10. LD: Maximum 10% for delayed supplies @ 0.5% per week.
11. Tenderer are requested to submit/ attach the quality plan.
12. Tenderer shall provide bank a/c no. and bank code no. without fail to enable e-payment.
13. Supplier has to quote for free delivery at HVF. No MC note will be provided.
14. No CDEC will be issued by HVF.
15. No spot payment will be made and the normal payment as per supply order will be made.
16. Price variation clause is not acceptable & your offer should be firm & fixed.

17. The bidder has to submit EMD (Earnest Money Deposit) above 5 Lakhs value cases in the form of Fixed Deposit Receipt, Banker's cheque or Bank Guarantee from any of the commercial banks for three percent of the estimated value of the goods to be procured. The EMD is normally valid for a period of forty-five days beyond the final bid validity period.  
MSE firms and the firms registered with central purchase organization or in the MOD or department (Including other Units of AVNL) or startup as recognized by DIPP and Central PSUs are exempted from submission of EMD.
18. All necessary inspection documents like dimensions, materials, etc., are to be forwarded to HVF/QA(RIG) while supplying the items with copy to HVF/ID. Advance copy of documents can be sent through email "[hvfqariga@ord.gov.in](mailto:hvfqariga@ord.gov.in)", "[hvfqariga@gmail.com](mailto:hvfqariga@gmail.com)" & "[hvfidsd@ord.gov.in](mailto:hvfidsd@ord.gov.in)".
19. Other terms and conditions are to be downloaded from website [www.ddpdoo.gov.in](http://www.ddpdoo.gov.in) & [www.gem.gov.in](http://www.gem.gov.in).
20. L1 criteria will be as per GEM conditions.
21. If firm is not interested to quote for the above item, regret letter may be sent at the e-mail id, [hvfidsd@ord.gov.in](mailto:hvfidsd@ord.gov.in).
22. Safety related points:
  - i) While processing the raw materials to finished item, all safety precautions as given in the document are to be followed meticulously.
  - ii) While manufacturing the components/sub-assemblies/assemblies for HVF, proper precautions to be ensured that the surrounding/environment should not be spoiled.
23. All relevant PPEs are to be used by the employees while preparing/manufacturing of goods for HVF.
24. **The vendor should also submit their response in the OFB Vendor Registration Portal [www.ddpdoo.gov.in/vendor](http://www.ddpdoo.gov.in/vendor) before the TOD. The Item to be selected is – ITEM: MOUNTING OF REDUCTION GEAR UNIT WITH ELECTRIC SPEEDOMETER SENDING UNIT ASSY/ 172.44.003CB-ACB QTY – 56 Nos., LF NO. 6206405002.**
25. In-house facilities including facilities with sister/parent companies shall be considered for capacity verification. However, supporting documents to establish relationship with sister/parent company need to be submitted along with response to AVR/OTE.
26. Details of making payment are: In favour of – ARMOURED VEHICLES NIGAM LIMITED (AVNL), AVADI – HEAVY VEHICLES FACTORY, A/C No. 40402805739, IFSC Code: SBIN0004675, Bank: STATE BANK OF INDIA, HVF BRANCH, HVF ROAD, AVADI, CHENNAI – 600054.
27. Validity of the offer should be 06 months.
28. Consortiums are also eligible to participate in the tender. Necessary proof to be submitted.
29. Tenderer has to submit GST % and HSN Code separately along with their response.
30. The firms who are holding supply order for higher assembly of the tendered item are not eligible to participate
31. In case of any clarification, please e- mail to [hvfidsd@ord.gov.in](mailto:hvfidsd@ord.gov.in) or contact 044-2684 3722 / 3714.

  
(K KAVIPRIYA)  
JUNIOR WORKS MANAGER  
For CHIEF GENERAL MANAGER




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1. The items are to be supplied as per drawings specifications & supply order conditions.
2. Firm should submit Material Test Certificate for all types of material used from NABL accredited Lab.
3. For all Rubber items. Test Slab & Test Button to be submitted along with supply.
4. Load Test Certificate to be produced for item like spring wires, rope etc., as per drawings.
5. Firm's permanent identification mark name, drawing number, serial number with month and year of manufacturing should be ensured / Embossed made on the supplied items for Traceability.
6. All instruments and Gauges used by the firm for inspection must be calibrated. Firm should submit the copy of calibration certificate to the inspection officer, inspection officer will verify the calibration report of instrument gauges etc.
7. On receipt of supply order, firm should confirm the receipt following documents to inspection officer (i) Drawing (ii) Specifications (iii) TD Book (iv) QAP/QAI (v) ATP wherever applicable.
8. Each and every component of Assembly / Sub Assembly will be checked as per Quality Assurance Plan / Instructions Acceptance Test Procedure Drawing & Specification.
9. Wherever Quality Plan is not available with HVF firm should submit their Quality Plan prepared according to Drawings Specification immediately and submit HVF/QA Section for approval before start of manufacturing.
10. Firm should submit their Pre-Inspection Dimensional Physical Chemical Reports and performance reports along with the inspection call letter.
11. Authorized Inspection Officer deputed for inspection will scrutinize the documents submitted by the firm and carryout inspection as per drawing, specification ATP QAP / QAI. It is the responsibility of the vendor to obtain the copy of QAP and give the statement of compliance that the vendor will abide by the QAP in case Supply Order is placed. The vendor has to submit Bill of Materials, Material test reports, Class 'C' / Endurance Test reports (wherever specified in drg / TY specification/ QAP) and complete pre-inspection report at the time of offering the items for inspection. HVF will commence the inspection only after scrutiny of these documents.
12. If item found satisfactory, inspection officer will put his inspection mark on the item.
13. Process Audit will be carried out at any time during production of the item.
14. Items Rejected at HVF more than twice for same reason will be defaced & ground rent having right to recover a charge for the storage space at @ 1% of the cost of material un-cleared, per week or part thereof with maximum ceiling of 10% value of the item, the goods may be confiscated and disposed off as per disposal procedure in vogue after sending a notice and giving 30 working days time to the firm.
15. Firm should submit Guarantee / Warranty Certificate along with the supply.
16. Firm has to return all the drawings and Technical documents along with the original supply order copy while submitting final bill.

17. The items manufactured by the vendors as pilot samples / the samples earmarked for class 'C' test / life cycle tests are to be painted in 'ORANGE' colour to distinguish from the regular items irrespective of the painting mentioned in the drawing. Vendor should ensure coating / painting of bulk supply as per drawing.
18. (i) To use glass filled hermetically sealed connectors wherever mentioned in the drawings. Wherever not mentioned in the drawing, indigenous LCSO/AHSP approved Connectors (or) Original Russian Imported connectors are only acceptable. LCSO/AHSP certificates to be submitted if indigenous connectors used. "Only latest vintage connectors (manufactured within 2 years) are to be used and CoC should be submitted from OEM for the imported items."
- (ii) Only Original Imported Russian or AHSP approved relays, Contactors & Micro Switches of current vintage (within 2 years of manufacturing date) to be used. CoC should be submitted from OEM for the imported items.
- (iii) For Electrical / Electronic items, supplier has to carry out all the relevant tests including Periodic Test / Class 'C' /Environment test as deemed fit strictly as per TY specifications/QAI/ Drawing at any authorized /NABL Lab and submit the reports.
- (iv) Firm should supply the absolute quantity against the supply order. The quantity which is consumed or used during the Class 'C' test / Endurance test will be additional quantity for which the cost shall be borne by the supplier.
- (v) The Connectors used in the cables should be Glass filled Hermetically sealed connectors wherever mentioned in the drawings. Wherever not mentioned in the drawing, indigenous LCSO/AHSP approved connectors (or) Original Russian imported connectors shall be used.  
Wires used in cables should be LCSO /AHSP approved as per drawing requirement.  
LCSO certificate to be submitted if indigenous connectors and wires are used. CoC should be submitted from OEM for imported connectors. Only latest vintage components (manufactured within 2 years) are to be used.
19. Supplier has to carry out / facilitate all the relevant tests including the test as deemed fit as per TY specifications /QAI/QAP/Drawings and submit the reports. The cost of the test shall be borne by the supplier.
20. The following list of documents to be submitted along with consignment for making IGP of Electrical and Mechanical Assembly:
- a) Bill of Materials
  - b) Pre-Inspection Report (PIR)
  - c) CA/PA implementation certificate.
  - d) Calibration certification of test equipment.
  - e) Material certificate for indigenous items
  - f) Conformance of certificates for imported items (wherever applicable)
  - g) Class 'C' test reports (wherever applicable)
  - h) Undertaking for uses of approved materials/components as per SOP for inspection intimated to suppliers.
  - i) Guarantee / warranty certificate
  - j) Minutes of meeting with HVF, if inspection done at supplier premises.
21. The item is to be supplied with proper packing / greasing / painting as per requirement and nature of the item to ensure the non-deterioration of the item during transit and transportation.
22. Item to be delivered at HVF on free of cost.
23. All other terms and conditions as per AVNL PM 2021.

  
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